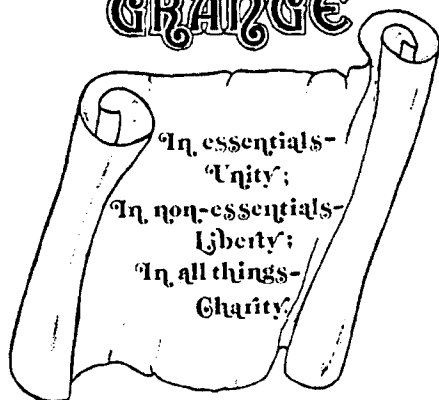


Exhibit E

THE
GRANGE



Application for Membership

Subordinate Grange

To the Officers and Members of _____ Grange No. _____

I _____

Street or R. D. _____

City _____ County _____

State _____ Zip Code _____, being _____ years of

age and by occupation a _____

respectfully petition to be initiated and enrolled as a member of your Grange.

In presenting this application, I am influenced by no motive other than a desire to unite with others in elevating and advancing the interest of Husbandry and Rural Life and receiving in return such benefits and advantages as may accrue to all who belong to the Grange. I promise a faithful compliance with the By-Laws of this Grange, and the Constitution and Laws of the State and National Granges. I have not previously applied for membership in this or any other Grange within the past 6 months.

Signature of Applicant _____ Date _____

Recommended by _____ and _____

Application fee \$ _____

The undersigned Committee, appointed to report upon the foregoing petition, have discharged the duty committed to them, and hereby reports _____ favorably.

Mission:

**The Mission of the California State Grange
Is to support family and community through leadership.**

Goals:

The Goals of the California State Grange are to...

- Enhance our public image
- Increase membership
- Support youth and family programs
- Assist in educating the public of the role of agriculture in today's world
- Influence public policy through Legislative advocacy
- Promote the proper use of the environment and natural resources
- Assist in protecting the property rights of the steward of the land

We appreciate your interest in our organization. Should you have any questions about the location of the Grange closest to you, please feel free to call the Membership Department at the California State Grange toll-free at (866) 4-Grange or write to California State Grange, 2101 Stockton Blvd., Sacramento, CA 95817-1336.

Application for Subordinate Grange Membership

Name _____ Street or RFD _____

City _____ State _____ Zip _____

e-mail _____ Birth Date _____

Phone # _____ Fax # _____

Occupation _____

I hereby apply for membership in _____ Grange # _____. I understand that my membership is subject to the By Laws of this Grange and the Constitution and By Laws of the State and National Granges.

Signature of Applicant _____ Date _____

Recommended by _____ & _____

Application Fee \$ _____ Annual Membership Dues \$ _____

Application for Subordinate Grange Membership

To the officers and members: I, _____

Mailing Address: _____

City/St/Zip _____

Phone _____ Birth date: _____

Email _____

Occupation _____

(if retired, please state previous occupation)

respectfully petition to be initiated and enrolled as a member in your Grange.

In presenting this application, I am influenced by no motive other than a desire to unite with others in elevating and advancing the interest of my community through the principles of the Grange and receiving in return such benefits and advantages as may accrue to all who belong to the Grange. I promise a faithful compliance with the By-laws of this Grange, and the Constitution and By-laws of the State and National Grange. I have not previously applied to membership in this or any other Grange within the past six months.

Signature of Applicant _____ Date _____

Recommended by 1. _____ 2. _____

Application fee \$ _____ Membership Dues \$ _____

For Subordinate Secretary

Grange & # _____

Affiliate? (Circle one) Y N

Home Grange _____

Grange News? Y N

Date joined ____/____/____

Fees paid \$ _____ Dues Paid \$ _____

State Secretary

Member No. _____

Exhibit F

Union Bar

1946

1946

Journal Of Proceedings

Seventy-Fourth Annual Session
of

**CALIFORNIA STATE
GRANGE**

PATRONS OF HUSBANDRY
Organized July 15, 1873

SAN DIEGO, CALIFORNIA
October 15 to 18, 1946, Inclusive

8838	Void	80.38
8839	Pacific Tel. and Tel., July bill	17.81
8840	Harry Barnes, Executive Committee meeting 8-8-46	32.67
8841	W. L. Smith, Executive Committee meeting 8-8-46	8.20
8842	Merle Mensinger, Executive Committee meeting 8-8-46	8.31
8843	Celia M. Harding, Executive Committee meeting 8-8-46	88.60
8844	Zelma Hoss, salary, Aug. 1 to 15, less tax	25.52
8845	H. S. Crocker Co., office supplies	16.14
8846	Tidewater Associated Oil Co., S. M. car	68.67
8847	M. T. Hunt, salary, April, May, June, July	196.00
8848	Edwin Koster, June salary, less tax	41.57
8849	Edwin Koster, travel expense, telephone and stamps, June 1 to 15	20.16
8850	Tidewater Associated Oil Co., S. D. car	28.33
8851	Edwin Koster, travel expense, June 16 to 30	196.00
8852	Edwin Koster, July salary, less tax	17.90
8853	Edwin Koster, travel expense, July 1 to 16, car repair	27.65
8854	Tidewater Associated Oil Co., S. D. Car	13.50
8855	Grangers Business Org., tire and tube, S. D. car	1.97
8856	Grangers Business Org., spark plugs, S. D. car	22.64
8857	Edwin Koster, travel expense, July 16 to 31	

Meeting was adjourned to meet again on call of the Worthy Master.

Fraternally submitted,
 CELIA M. HARDING, Secretary
 California State Grange

* * *

California State Grange Office
 Sacramento, California
 August 30, 1946

At 10:20 A. M. August 30, 1946 the Worthy Master called the Executive Committee meeting to order in the State Grange office, Sacramento. All members were present. Minutes of the previous meeting were read and approved.

As the Committee had previously voted to purchase a new car for the State Master whenever one was available, the State Master reported that a new Pontiac could now be purchased.

Moved by Brother Barnes, seconded by Brother Smith, that the State Grange pay the trade in difference on the State Master's car and a Pontiac car. Motion carried.

After some discussion regarding the purchase of the Williamson property for State Grange Headquarters, it was moved by Brother Barnes, seconded by Brother Mensinger, that the State Master negotiate for a \$30,000 loan and \$27,250 be taken out of General Fund in accordance with figures given Executive Committee in Financial Report. Motion carried.

Moved by Brother Mensinger, seconded by Brother Smith, that California Consumers Bonds and Pacific States Savings and Loan Bonds be sold and funds applied to building fund. Motion carried.

Judge Charles O. Busick appeared before the Committee to discuss incorporation of the California State Grange, explaining the laws of incorporation.

Moved by Brother Smith, seconded by Brother Mensinger, that the State Grange be incorporated, providing by-laws can be written that conform to by-laws of the California State Grange. Motion carried.

The Managing Editor of the Grange News, Cyrus E. Woodward appeared before the Committee to outline a plan of contacting persons having been dropped from Grange Rolls, and the Grange News mailing list, to learn if they could be encouraged in rejoining their subordinate Grange in order to continue receiving the paper and for other Grange benefits.

Moved by Brother Barnes, seconded by Brother Smith, that the plan of Mr. Woodward be approved, the expense to come out of capital fund of the paper. Motion carried.

Brother Ed Mildrum gave the Committee a Credit Union report and asked for permission to secure a Credit Union speaker for Wednesday morning of the State Grange Convention, if possible.

Moved by Brother Barnes, seconded by Brother Mensinger that the closing date for receiving resolutions for State Grange convention be set September 28, 1946. Motion carried.

Moved by Brother Barnes, seconded by Brother Smith, that the picture of the State Grange Headquarters building be enlarged for display at the State Grange convention. Motion carried.

The appointing of a State Grange Treasurer to fill the unexpired term of Brother M. T. Hunt was the next order of business. After considering the location of several Worthy Patrons, it was unanimously decided by the Committee to elect Brother Marshall Hopkins of Colusa County.

Bills audited and paid:

Warrant No.	To Whom Issued	Amount
8848	Earl Smith Motors, payment on new car for S. M.	915.43
8849	C. J. Bainbridge, supplies	6.12
8850	Zelma Hoss, salary, August 15 to 31, less tax	88.60
8851	Zelma Hoss, petty cash	5.00
8852	David Typewriter Co., paper	4.77
8853	Merle Mensinger, Executive Committee meeting, 8-30-46	9.33
8854	Harry Barnes, Executive Committee meeting, 8-30-46	13.88
8855	W. L. Smith, Executive Committee meeting, 8-30-46	39.84
8856	David Typewriter Co., rental	3.59
8857	Grangers Business Org., tires and tubes for S. D. car	25.22
8858	Merle Mensinger, G. B. O. meeting	8.20
8859	Celia M. Harding, August salary, less tax	104.80
8860	George Schlmeier, August salary, less tax	323.10
8861	George Schlmeier, August expenses	16.81
8862	Mildred S. Boyd, Credit Union supplies	16.71
8863	Edwin Koster, August salary, less tax	196.00
8864	Edwin Koster, travel expense, August 1 to 15	26.18
8865	Tidewater Associated Oil Co., S. D. car	50.37

There being no further business the meeting adjourned.

Fraternally submitted,

CELIA M. HARDING, Secretary
California State Grange

Exhibit G

MINIMUM RANCHES TAX
10-7-46 By telephone

FILED
of the State of California

210454

ARTICLES OF INCORPORATION
-OF-
"CALIFORNIA STATE GRANGE."
FRANK M. JORDAN, Secretary of State
By *[Signature]* Assistant Secretary of State

KNOW ALL MEN BY THESE PRESENTS: That we, the undersigned, GEORGE SEHLMAYER, CELIA M. HARDING, HARRY BARNES, W. L. SMITH and MERLE MENSINGER, have this day voluntarily associated ourselves together for the purpose of forming a non profit corporation under the laws of the State of California.

AND WE DO HEREBY CERTIFY:

1. That the name of this corporation is:
"CALIFORNIA STATE GRANGE."
2. That the purposes for which this corporation is formed are the following:
 - (a) To incorporate and take over the existing unincorporated association known as "California State Grange."
 - (b) To purchase, hold, lease, grant real and personal property, and have power to make contracts, sue and be sued, and otherwise acquire, sell, convey, transfer, lease to others, and otherwise dispose of, mortgage or otherwise encumber, real or personal property.
 - (c) To develop a better and higher manhood and womanhood among the members; to enhance the comforts and attractions of the homes of the members, and to strengthen the attachment of the members to their pursuits; to foster mutual understanding and cooperation; to maintain inviolate our laws and to emulate each other in labor; to reduce the expenses, both individual and corporate; to buy less and produce more, in order to make farms self-sustaining; to diversify the crops of

1 members and to crop no more than the members can cultivate;
2 to condense the weight of the members' exports, selling less
3 in the bushel and more on hoof and in fleece; less in lint,
4 and more in warp and woof; to systematize the work of members
5 and calculate intelligently on probabilities; to discountenance
6 the credit system, the mortgage system, the fashion system, and
7 every other system tending to prodigality and bankruptcy.

8 (d) To meet together, talk together, work together,
9 buy together, sell together, and in general act together for
10 the mutual protection and advancement of members, as occasion
11 may require; to avoid litigation as much as possible by arbit-
12 ration in the Grange; to strive to secure entire harmony, good-
13 will, vital brotherhood among its members and to make the Order
14 perpetual; to suppress personal, local, sectional and national
15 prejudices, all unhealthy rivalry and selfish ambition.

16 (e) To bring producers, consumers, farmers and manufac-
17 turers into the most direct and friendly relations possible;
18 to dispense with a surplus of middlemen; to work for the bene-
19 fit of the producer and consumer, and for all other interests
20 that tend to bring these two parties into speedy and economical
21 contact.

22 (f) To advocate for every State the increase in every
23 practicable way of all facilities for transporting cheaply to
24 the seaboard, or between home producers and consumers, all the
25 productions of our country; to open out the channels in nature's
26 great arteries, that the life-blood of commerce may flow freely.

27 (g) To oppose such spirit and management of any cor-
28 poration or enterprise as tends to oppress the people and rob
29 them of their just profits; to advocate the removal of antago-
30 nism between capital and labor by common consent, and by an
31 enlightened statesmanship worthy of the twentieth century.
32

1 (h) To advance the cause of education among its
2 members and their children, by all just means within its
3 power; to advocate for our agricultural and industrial
4 colleges, that practical agriculture, domestic science, and
5 all the arts which adorn the home, be taught in their courses
6 of study; and to do all things formerly done by the State
7 Grange, a voluntary association.

8 3. This corporation from time to time may do any one
9 or more of the acts and things, or carry out any one or more
10 of the purposes herein set forth, and may transact business
11 in the State of California, in other States, in the District
12 of Columbia, in the Districts, Dependencies and Colonies of
13 the United States, and in Foreign Countries.

14 4. That the principal office for the transaction of
15 the business of this corporation is to be located in the
16 County of Sacramento, State of California.

✓ 17 5. That all members of the California State Grange, a
18 voluntary association, at the date hereof, shall be members
19 of the CALIFORNIA STATE GRANGE, a Corporation.

20 6. That this corporation does not contemplate the distri-
21 bution of gains, profits or dividends to the members thereof.

✓ 22 7. That the organization of the CALIFORNIA STATE GRANGE,
23 a corporation, shall be and remain as now existing, until
24 otherwise changed or modified according to the rules and reg-
25 ulations of said Order.

✓ 26 8. That the Constitution of the CALIFORNIA STATE GRANGE,
27 a voluntary association, shall be and remain the Constitution
28 of this corporation, until otherwise amended or altered in
29 the mode provided by said instrument.

✓ 30 9. That the present By-Laws of the CALIFORNIA STATE GRANGE,
31 a voluntary association, shall constitute the By-Laws of the
32

1 corporation hereby created, subject to be altered and amended
2 as provided in the same. That any amendments made to said
3 Constitution and By-Laws shall conform to the Constitution
4 of the United States and of this State.

5 10. That the CALIFORNIA STATE GRANGE may hold its
6 annual and call meetings in any County in the State of Cali-
7 fornia, and the proceedings of such meetings shall have the
8 same force and effect in this State, as if said meetings
9 were held and proceedings had in the County of Sacramento.

10 11. That the authorized number and qualifications of
11 members of this corporation, the property, voting and other
12 rights and privileges of membership, and the liability of
13 each to dues or assessments, and the method of collection
14 thereof, shall be set forth in the By-Laws of this Corpora-
15 tion.

16 12. That there shall be five (5) directors; that the
17 names and addresses of the persons who are appointed to
18 act as the first directors are as follows:

19	NAME	ADDRESS
20	George Sehlmeier	2900 Regina Way, Sacramento, California;
21	Celia M. Harding	Route 1 Box 112, Fowler, California;
22	Harry Barnes	53 E. Santa Clara Avenue, San Jose, 23 California;
24	W. L. Smith	Route 1 Box 25, Suttonwillow, California;
25	Merle Mensinger	Escalon, California.


26
27 IN WITNESS WHEREOF, we have hereunto set our hands
28 and seals this 20th day of September, 1940.

29	<u>W. L. Smith</u>	<u>George Sehlmeier</u>
30	(W. L. Smith)	(George Sehlmeier)
31	<u>Merle Mensinger</u>	<u>Celia M. Harding</u>
32	(Merle Mensinger)	(Celia M. Harding)
		<u>Harry Barnes</u>
		(Harry Barnes)

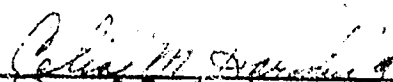
1 STATE OF CALIFORNIA)
2 : ss.
3 COUNTY OF SACRAMENTO)

4 On this 20th day of September, A. D., 1946, before
5 me, CHARLES O. BUSICK, a Notary Public in and for the County
6 of Sacramento, State of California, personally appeared
7 GEORGE SEHLMAYER, CELIA M. HARDING, HARRY BARNES, W. L. SMITH
8 and MERLE MENSINGER, known to me to be the persons named as
9 directors in the within instrument, and whose names are sub-
10 scribed thereto, and severally acknowledged to me that they
11 executed the same.

12 IN WITNESS WHEREOF, I have hereunto set my hand and
13 affixed my official seal at my office in the City of Sacra-
14 mento, County of Sacramento, State of California, the day
15 and year in this certificate first above written.

16 
17 Notary Public in and for the County
18 of Sacramento, State of California.

19 On motion duly seconded and carried, the Secretary
20 was directed to file the Articles of Incorporation in the
21 Office of the Secretary of State of the State of California,
22 and also file a certified copy of said Articles of Incorpora-
23 tion, duly certified to by said Secretary of State, in the
24 Office of the County Clerk of the County of Sacramento, State
25 of California. There being no further business the meeting
26 adjourned.

27
28 
29 Secretary of Preliminary Meeting of Organizers
30 of California State Grange, incorporated.

AFFIDAVIT

STATE OF CALIFORNIA)
County of Sacramento (SS:

On this 1st day of October 1946,
before me, CHARLES O. BUSICK, a Notary Public in
and for the said County and State, residing therein, duly commis-
sioned and sworn, personally appeared GEORGE SEHLMAYER
and CELIA M. HARDING, who, being sworn, each for himself,
deposes and says: That the said GEORGE SEHLMAYER
is the Master of California State Grange
and that the said CELIA M. HARDING is the Secretary
of California State Grange. That
California State Grange is an unincorporated
association and that said association has duly authorized its in-
corporation. That George Sehlmeier and
Celia M. Harding have executed these articles
of incorporation in their official capacity and by authority of
such association.

George Sehlmeier
George Sehlmeier
Celia M. Harding
Celia M. Harding

Subscribed and sworn to before me this 1st day of
October, 1946.

(Seal)

Charles O. Busick
Notary Public in and for said
County and State



STATE OF CALIFORNIA
OFFICE OF

Franchise Tax Commissioner

SACRAMENTO 14

October 7, 1946

California State Grange
c/o Busiek and Busiek
604 Bank of America Building
Sacramento, California

Gentlemen:


RE: Exemption From Franchise Tax

The claim submitted by your organization for exemption from taxation under the Bank and Corporation Franchise Tax Act is approved. Annual franchise tax returns need not be filed unless the character of the organization, its purposes, methods of operation, sources of income, or methods of distribution of its income, be changed. Changes in any of these particulars must be reported promptly to this department.

Very truly yours,

CHAS. J. MCCOLGAN
Franchise Tax Commissioner

By


Milton A. Huot
Assistant Tax Counsel

MAH:nc

cc - Sec. of State
cc - Russell



I hereby certify that the foregoing
transcript of 7 page(s)
is a full, true and correct copy of the
original record in the custody of the
California Secretary of State's office.

SEP 13 2014

Date: _____

H&O

John Bowen

JOHN BOWEN, Secretary of State

Exhibit H



Recorded at the request of

Return to

BOOK 5299 PAGE 351

VOL. PG.
OFFICIAL RECORDS
RECORDED AT REQUEST OF
Western Title Guaranty Co.

AUG 4 8 00 AM 1965

Harriet J. Harper
SACRAMENTO COUNTY RECORDER

68188

No. 213332

Quit Claim Deed

The Grangers Business Organization, Inc., a corporation
does quit claim unto The California State Grange, a corporation

all that real property situate in the

County of Sacramento

State of California, described as follows:

All that portion of Section 8, Township 8 North, Range 5 East, M.D.B.&M., and being a portion of that certain Parcel of land designated as "1 Acre" lying Westerly of Lots 2501 and 2508, as shown on the "Map No. 2 of Elmhurst", recorded May 19, 1910, in Book 10 of Maps, Map No. 35, records of said County described as follows:

Beginning at a point on the southerly line of U Street at the northwesterly corner of said Lot 2501; thence from said point of beginning South 19° 41' 11" West 181.30 feet to the southwesterly corner of said Lot 2508; thence North 70° 10' 50" West 123.45 feet to the easterly line of Stockton Boulevard; thence along the easterly line of Stockton Boulevard North 33° 33' 00" West 300.88 feet to the southerly line of U Street; thence along the southerly line of U Street South 70° 27' 38" East 364.49 feet to the point of beginning, EXCEPTING therefrom the East 121.6 feet of the South 90 feet.

Dated July 30 1965

Alfred H. Bolter - *Pres.*

C. A. Beach, *Secy.*

STATE OF CALIFORNIA

County of Sacramento

On July 30, 1965, before me, Paige Harper
a Notary Public, in and for said State, personally appeared Alfred H. Bolter
and C. A. Beach

known to me to be the persons whose names are subscribed
to the within instrument, and acknowledged to me that they executed the same.

My Commission expires March 18, 1966

Paige Harper
Notary Public

\$2.00

68188

AUG - 4 1965

Exhibit I

JOURNAL OF PROCEEDINGS

CALIFORNIA STATE GRANGE

PATRONS OF HUSBANDRY



Ninety-fourth Annual Session

Stockton, California

1966

Let us hope they do not erupt in a tragedy that will shock the entire world.

This nation should maintain a strong position, we must remain strong agriculturally, financially and economically. This requires the best brains and intelligence the nation affords. Personal pride and ulterior motives must be subjugated to the needs of our 190 million citizens and their future. Let us hope we can chart a course that will maintain our strength and at the same time, assist those who actually need and deserve our aid.

We believe the time has come to assert ourselves to some of our former allies in Europe, who without our aid in years past, would to this day be under the heels of tyrannical forces. Most European nations are enjoying unparalleled prosperity and can well afford to bear some of the burdens this nation has financially and militarily assumed since the end of both World War I and World War II.

NATIONAL GRANGE CENTENNIAL YEAR

Every member within California must feel a wave of enthusiasm for the celebration of the 100 years contribution to the welfare of the Nation of our Order. Plans for this outstanding commemoration have been outlined through releases by the National Grange and as the year rolls on, we will witness many celebrations of a National nature.

The 1966 National Grange Session at Minneapolis will inaugurate pilgrimages to the Oliver Hudson Kelley farm homestead in Minnesota. There will be a dedication of the National Meditation Shrine at Gettysburg, a celebration at the Nation's Capitol prior to the National Session at Syracuse, New York in November 1967. It is to be hoped hundreds of California Patrons will avail themselves of the opportunities to be part of these gatherings.

The imperishable idea of the Grange though, is still very much alive and just so long as our membership continue to live by the precepts of the Founders, this Order will prosper and its contributions to society will continue to make the world a better place in which to live.

NEW CALIFORNIA STATE GRANGE HEADQUARTERS BUILDING

June 11, 1966 ushered in a memorable day in the life of the Grange in California. The handsome new headquarters building located in the Grange Triangle at the intersection of Stockton Boulevard, U and V Streets was dedicated with appropriate ceremonies attended by National Grange Master Brother Her-

schel D. Newsom and a host of civic as well as state dignitaries.

It was an historic occasion and marks a new chapter in progress for the Granges in the state. The building is a tribute to those dedicated Patrons who had the foresight and courage to build for the future. This building is considered one of the finest examples of public architecture in Sacramento and will serve as a monument to Grange leadership. It fills a long felt need and the hundreds of our members who come to visit Sacramento are thrilled by its beauty and efficiency. A comprehensive report on its financing will be made by State Treasurer, Brother Harry P. Schmidt, during this session.

CALIFORNIA GRANGE NEWS

The Voice of California Agriculture, known as the California Grange News, continues to expand and improve its position as the recognized outstanding agricultural publication in California.

Its wide coverage and acceptance by public agencies is most encouraging. Its financial condition is being constantly strengthened.

The California Grange News stimulates interest in all Grange activities throughout California and its special editions such as conservation, education, state fairs and other equally valuable features, have been accorded national recognition.

Business Manager and Editor, Brother Craig Hazlewood and his remarkably efficient staff look forward to still greater triumphs.

INSURANCE

Adequate insurance in all forms is one of the basic bulwarks of our modern civilization. The Grange has long recognized this and we provide various facilities.

The Grange Insurance Association of California

The Grange Insurance Association of Seattle

We group these two affiliates together as they are operating almost as a unit.

The Grange Insurance Association of California was formed in 1916 to provide fire insurance coverage for Grange members in rural areas. It has expanded its services during the 50 years of its life and has saved many thousands of dollars for members in fire protection. It has now combined its activities with the Grange Insurance Association of Seattle, Washington. This makes a strong, complete, well-managed affiliate to protect members in all branches of General Insurance, Fire, Automobile and allied risks.

Exhibit J

Plum in the 16

**CONSTITUTION
AND
BY-LAWS**

CALIFORNIA STATE GRANGE

**TOGETHER WITH
REGULATIONS GOVERNING DISTRICT
or POMONA GRANGES**

**FORM OF BY-LAWS
FOR SUBORDINATE GRANGES**

REVISED 1986

**CONSTITUTION
OF THE
CALIFORNIA STATE GRANGE**

Article I

This Grange shall be known and designated as California State Grange of the Order of Patrons of Husbandry.

**Article II
MEMBERS**

Section 1. The membership of the State Grange shall consist of the Masters and Past Masters of Subordinate Granges and their spouses, who are Fourth Degree members in good standing; providing that Past Masters and their spouses who are Fourth Degree members in good standing, shall be honorary members, eligible to office, but not entitled to vote.

Section 2. Voting members of the State Grange shall be composed of the Masters of Pomona and Subordinate Granges and their spouses, who are Fourth Degree members in good standing; except in the case of an unmarried Master or Master whose spouse is unable to attend, whereby the second voting privilege may be given to another member selected by a vote of the Grange. Any Pomona or Subordinate Grange may elect any two members as representatives in the State Grange when the Master is unable to attend, and these two representatives so elected

shall be voting members of the State Grange.

Section 3. A Pomona Grange may be represented in California State Grange under the same rules and regulations as applied to Subordinate Granges; provided, that in no event shall the same persons represent a Pomona and Subordinate Grange in the State Grange at the same time or session.

Article III OFFICERS

Section 1. The officers of State, Pomona, Subordinate or Junior Granges shall consist of: Master, Overseer, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gate Keeper, Ceres, Pomona, Flora, Executive Committee of at least three members, and Musician. It is their duty to see that the laws of the Order are carried out.

Section 2. How chosen: In Subordinate Granges they shall be chosen annually at a regular meeting not earlier than September 1st and installed at a regular or special meeting no later than December 31st. Pomona Granges may, at any time within the last four months of the year, by vote of the membership in any California Pomona Jurisdiction, elect their officers on a biennial basis. Pomona Granges who wish to elect officers annually, may continue to do so.

Installations shall be completed not later than December 31st. All elections of Pomona and Subordinate Granges shall be by paper ballot and a majority vote shall elect. If a member does not receive a majority on the first ballot, the two members receiving the highest vote shall be considered candidates. Officers of the State Grange shall be elected biennially by the Australian ballot system. Nominations may be made for all officers - no member can be nominated for more than one office - such nominations to be mimeographed or printed on a ballot to be used by the delegates in voting for officers. The Master of the State Grange shall appoint an Election Committee of up to ten members as needed during a general Grange election at State Grange. The ballots shall be placed in the hands of the Election Committee who shall conduct the election and count the ballots and report to the State Grange session. It shall require a majority of all votes cast to elect. If upon the first ballot any nominee does not receive a majority of all votes cast, then a second ballot shall be prepared with the names of only the two members receiving the highest vote appearing thereon. Vacancies by death or resignation of all officers except that of the Master shall be filled by the Executive Committee and officers so appointed shall hold office until the next regular meeting of the State Grange, at which time such vacancies shall be

filled by election.

Section 3. No nominating speeches shall be allowed in any Grange; but in the election of officers, any member may present the name of another member as a candidate for any Grange office. A motion to close nominations is never in order and members may vote for any member whether his name has been placed in nomination or not.

Section 4. There shall be an Executive Committee of the State Grange consisting of three members and the Master, who shall be chairman and entitled to vote. The term of office of the Executive Committee shall be three years. Provided, that the first election under this section shall take place at the annual meeting of the State Grange in the year 1873, when there shall be elected three members, who shall hold office for the term of one, two and three years respectively; thereafter shall be elected annually, one member whose term of office shall be three years, or until his successor is elected; provided, that no two members shall be elected from the same county.

Article IV MEETINGS

The State Grange shall hold its regular annual meeting on the Third Tuesday in October ("Third Tuesday" will be replaced with "Second Thursday" effective in 1988). The place of

meeting will be determined by the majority vote of the delegate body two years in advance of that annual session. Special meetings may be called by the Executive Committee by giving written notice to each Subordinate Grange thirty days preceding, or by a vote of the Grange 30 days preceding or by the vote of the Grange at a regular meeting.

Article V QUORUM

One-third of all the Subordinate Granges entitled to representation shall constitute a quorum of the transaction of business. No Subordinate Grange shall be entitled to representation in the State Grange whose dues are unpaid more than one quarter.

Article VI MEMBERSHIP

Section 1. Any person interested in agriculture and having no interests in conflict with our purposes, of the age of fourteen years or older, duly proposed, elected and complying with the rules and regulations of the Order is entitled to membership and the benefits of the degrees taken. Every application must be accompanied by the fee for membership. If rejected, the money will be refunded and no petition shall be received from a rejected applicant until six

months shall have elapsed after such rejection. Applications must be certified by two members, and balloted for at a regular subsequent meeting. It shall require three negative votes to reject an applicant.

Section 2. A Subordinate Grange must ballot for candidates in accordance with provisions found in the Manual except that in classes of two or more, the first ballot may be cast for the whole group upon consent of the members. If three or more negative votes appear, each candidate must be balloted on separately.

Section 3. No person shall hold at one time more than one elective office provided for by the Constitution in a Junior, Subordinate or Pomona Grange.

Section 4. The Secretary of the State Grange shall report quarterly to the Secretary of the National Grange the membership of this State in accord with Section 23, Page 55 of the 1982 National Digest.

Section 5. The Treasurer of the State Grange shall pay to the Secretary of the National Grange in quarterly installments the annual dues of two dollars for each member in the state, except Golden Sheaf members.

Section 6. The fiscal year for the State Grange shall commence on the first day of July and end on the last day of June of the following

year. The year for Subordinate and Pomona Granges shall commence on the first day of January and end on the last day of December of each year.

Section 7. A Fourth Degree member may not be a member of more than one Subordinate Grange at the same time except that Fourth Degree members may be elected to one additional Grange as an Affiliate Member. A proposal for Affiliate membership and election thereto shall be the same as provided in the basic requirements for Subordinate Grange candidates, with the exception that the investigating committee and the first four Degrees or the Official Grange Obligation Ceremony shall not be required and election to membership shall be by majority vote by paper ballot. Such Affiliate Member shall pay the regular dues to be entitled to hold office and vote in the additional Subordinate Grange, provided that Affiliate Members are clearly designated as such in reports to the State Grange Secretary and the National Grange; and further provided that such Affiliate Members shall not hold the same office in two Subordinate Granges at the same time.

Subordinate Grange Affiliate Members are eligible to hold office in a State Grange and participate in contests sponsored by the National Grange. Both of these benefits of the Order must be exercised by such Affiliate Members in the

same Subordinate and State Grange.

Article VII REQUIREMENTS

Section 1. Reports from Subordinate Granges relative to crops, implements, stock, or any other matters called for by the National Grange, must be certified to by the Master and Secretary, and under the seal of the Grange giving the same.

Section 2. All printed matter on whatever subject and all information issued by the National or State Grange to Subordinate Granges shall be made known to the members without unnecessary delay.

Section 3. If any Brothers or Sisters of the Order are sick it shall be the duty of the Patrons to visit them and see that they are well provided with all things needful.

Section 4. Any members found guilty of wanton cruelty to animals shall be expelled from the Order.

Article VIII DUTIES OF OFFICERS

The duties of the officers of the State, Pomona, Subordinate and Junior Granges shall be prescribed by the By-Laws of same.

Article IX
DUES

The minimum regular annual dues in a Subordinate Grange shall be Eight Dollars and Fifty Cents (\$8.50) for each member. Each Grange may otherwise regulate its own dues.

Article X
RESTRICTIONS

Religious or political questions will not be tolerated as subjects of discussion in the work of the Order, and no political or religious tests of membership shall be applied.

Article XI
DEBITS AND WITHDRAWALS

Section 1. Any member in good standing, clear on the books of the Grange, shall be entitled to a debit on personal or written application in open Grange.

Section 2. A debit held by a member of the Order shall remain in force until the end of the calendar year in which it is issued, unless issued after October 1st, in which case it shall be valid for three months from the date of issue. All debits shall show the date to which the dues have been paid. The debitting member is not liable for dues in the Grange with which he affiliates until this date has been reached, but the Secretary of the Subordinate Grange issuing the

demit, upon notification by the Secretary of the Subordinate Grange receiving the demitted member, shall remit to the demitted Grange the unexpired portion of the remaining total of the per capita tax due their respective State Grange, already paid by the demitted member.

Section 3. Application by demitted or unaffiliated members. The manner of receiving demitted or unaffiliated members into a Subordinate Grange shall be the same, and as follows: Demits or proofs of former membership, together with a fee of fifty cents, shall be received at one meeting and referred to a visitation committee which shall report at a subsequent meeting. The vote shall be taken by a paper ballot and a majority vote shall elect.

Section 4. Any member in good standing may, upon an application presented at a regular meeting, receive by a majority vote of the Grange a final withdrawal card from the Order certifying to his standing at the time. But a member against whom charges are preferred cannot voluntarily withdraw from the Order. The Grange has the right to prefer charges and, upon conviction, suspend or expel. Persons holding withdrawal cards are subject to the same form of petition, ballot and initiation fees as an original applicant.

Section 5. The Secretary of a Subordinate

Grange may read and the Grange may act upon a member's written request to be dropped from the rolls at any regular meeting. A majority vote of the Grange shall grant the request. If charges are pending against the member making the request, it cannot be acted upon. If the member in question is in arrears for dues, the name can be deleted from the rolls with the notation "Suspended for nonpayment of dues at the delinquent members request."

Article XII TRIAL OF OFFICERS

The Executive Committee shall be empowered to try and suspend from office any officer of the State Grange, except the Master or spouse, who may prove inefficient or derelict in the discharge of his duties, subject to appeal to the ensuing session of the State Grange.

Article XIII AMENDMENTS

This Constitution may be amended at any regular meeting of the State Grange by a two-thirds vote, provided all proposed amendments shall be presented to the Chairman of the Executive Committee, who shall report the same to the Masters of the Pomona and Subordinate Granges at least one month previous to the meeting of the State Grange.

**BY-LAWS
OF THE
CALIFORNIA STATE GRANGE**

**Article I
DUTIES OF OFFICERS**

Section 1. It shall be the duty of the Master to preside at all meetings of the Grange: to see that all offices and members of committees properly perform their respective duties; to see that the Constitution of the National and State Granges, the By-Laws of the State Grange, and the usages of the Order, are observed and obeyed; to sign all drafts upon the Treasurer, and to perform all other duties usually pertaining to said office.

Section 2. It shall be the duty of the Masters of Subordinate Granges to take charge of all books and papers containing the work of the Order, private instructions, etc., and they shall not allow the same out of their possession except for use in the Grange.

Section 3. It shall be the duty of the Overseer to assist the Master in preserving order; to preside over the Grange in the absence of the Master, and in case of a vacancy in the office of Master, he shall fill the same until the next annual meeting.

Section 4. The duties of Lecturer shall be such as usually devolve upon that officer in a Subordinate Grange and as prescribed in the

Manual. The Lecturer shall also receive reports at the end of March and September from all Lecturers of Subordinate and Pomona Granges within the State, seeing that they do their duty and that the Lecturers Hour is duly observed. The Lecturer shall also, at the request of the Executive Committee, visit Subordinate Granges throughout the State.

Section 5. It shall be the duty of the Steward to have charge of the Inner Gate and perform such other duties as required by the Manual.

Section 6. The Assistant Stewards shall assist the Steward in the performance of his duties.

Section 7. It shall be the duty of the Treasurer to receive all monies from the Secretary giving receipt for same; to keep an accurate account thereof, and pay all orders of the Grange signed by the Master and Secretary; to render a full account of his office at each annual meeting and deliver to his successor in office all monies, books and papers pertaining to the office; and shall give bonds in a sufficient amount to secure the monies that may be placed in his hands - said bonds to be approved by the Executive Committee.

Section 8. The Secretary shall keep an accurate record of all proceedings of the Grange, make out all necessary returns to the National Grange, keep the accounts of the Subordinate Granges with the State Grange, and pay at least once every thirty days to the Treasurer all money

coming into his hands, and take his receipt for the same. He shall also keep a complete register of the names of members of all Subordinate Masters, Lecturers, Secretaries and Chairmen of Committee on Women's Activities of both Pomona and Subordinate Granges.

Section 9. The Treasurers and Secretaries of Subordinate Granges shall file copies of their quarterly reports, certified by the Masters.

Section 10. The Gate Keeper shall see that the gates are properly guarded and shall have charge of all property committed to his keeping.

Article II COMPENSATION OF OFFICERS

Section 1. The compensation of all officers of the California State Grange shall be fixed at the session of the biennial election, and prior to the election of said officers and shall not be reduced or increased during the term of office, except where the work of an officer is increased from a part-time to a full-time basis, or reduced from a full-time to a part-time basis, because of his unwillingness or inability, then the Executive Committee shall have the authority to increase or decrease his compensation.

Section 2. All officers' salaries may be paid semi-monthly in addition to necessary expenses while engaged in the work of the Order.

Article III COMMITTEES

Section 1. The Committees shall consist of Agriculture, Conservation, Education, Good of the Order, Constitution and By-Laws, Grange Women's Activities, Junior, Legislative, Youth and such other committees as may be authorized by the State Grange.

Section 2. All Committees, unless otherwise ordered, shall consist of five members and shall be appointed by the Master. All committees shall be composed of both brothers and sisters, unless otherwise provided, and may continue in existence until the next regular installation of officers.

Section 3. The reports of the Secretary and Treasurer shall be referred to the Executive Committee for examination.

Section 4. The Executive Committee shall have authority to act on all matters of interest to the Order when the State Grange is not in session; shall provide for the welfare of the Order in business matters, audit all bills, and shall report in detail their acts to the State Grange on the first day of its annual meeting. They shall make such reports at special meetings of the State Grange as the Good of the Order may demand.

Section 5. The Executive Committee shall meet on the Monday preceding the meeting of

the State Grange, and not later than the day following the State Grange Convention. Intermediate meetings may be called by the Master of the State Grange, or by a vote of the Executive Committee. The Executive Committee shall be allowed \$6.00 per diem and five cents per mile, each way, and expenses when in session. The Executive Committee shall have the power to fix salaries of all employees of the State Grange.

Article IV

QUARTERLY DUES TO STATE GRANGE

The Secretary shall see that the quarterly dues of the Subordinate Granges are properly paid. If the dues remain unpaid for two quarters, the delinquent Grange shall be reported to the Master of the State Grange. On receiving such notice it shall be the duty of the Master to inform the delinquent Grange that if the dues are not forwarded in thirty days, he must advise the Master of the National Grange of such delinquency, and recommend the revocation of the Charter of the delinquent Grange; and any Grange whose Charter has thus been revoked, may petition the State Grange for reinstatement.

Article V

EXPENSES OF DELEGATES AND STATE OFFICERS

Section 1. Subordinate Granges shall defray

the expenses of their delegates to the State Grange, except Granges which have been organized or reorganized during the year preceding the State Grange meeting. For such Granges, the State Grange shall pay to the delegates of such Subordinate Grange organized or reorganized during the year preceding a State Grange meeting, the sum of \$5.00 each for every day of the State Grange Session.

Section 2. The necessary traveling expenses of all State Officers who attend State Grange meetings, each voting delegate, Lecturer and Secretary of both Pomona and Subordinate Granges shall be paid ten cents per mile, one way, from their home to place of meeting of the State Grange. The Lecturer and the Secretary, in order to receive mileage, must be the regularly installed Lecturer and Secretary. Alternates for Lecturer and Secretary will not receive mileage. Each active Junior Grange leader of a Junior Grange, each active Pomona Chairman or alternate and Subordinate Women's Activities Chairman or alternate and the Youth Advisors (or alternates) provided their names appear in the Roster, other than State Grange Officers, who attend the entire Session of a State Grange meeting shall receive ten cents per mile, one way, by the shortest route from their home to the place of meeting of the State Grange. The State Director of Women's Activities, State Junior

Superintendent, State Director of Youth Activities and State Director of Membership shall receive the same expenses as State Officers. No delegate or State Officer shall receive dual compensation because of being a Lecturer, Secretary or any other officer.

Article VI DEPUTIES

The Master of the State Grange may appoint a Deputy Master for each County or Pomona District, after consultations with the Granges in the Jurisdiction. The Deputy's duty shall be to organize Granges upon application being made to him by proper persons residing in his county; to install officers of Granges when same shall be elected; and to be vigilant that no disorder shall occur in the Granges under his jurisdiction and promptly report any disorder to the Master of the State Grange. The compensation of Deputy Masters shall be fixed by the Executive Committee of the California State Grange. They shall be appointed for one year, subject to removal for cause by the Master of the State Grange. They shall visit each Subordinate Grange within their jurisdiction at least twice each year; and are authorized to call a joint meeting of all Granges in their jurisdiction, and shall notify the Master of the State Grange of the time and place of such meetings. They shall report to the Master of the

State Grange on or before the 10th of September of each year.

**Article VII
APPEALS**

Section 1. An appeal may be taken from the decision of a Master of a Subordinate Grange to the Master of the State Grange.

Section 2. On trials, an appeal from the judgement of a Subordinate Grange may be made to the State Grange, and must be presented to the Executive Committee of the State Grange at least ten days prior to the meeting of the State Grange.

**Article VIII
FORFEITURE OF MEMBERSHIP
OR OF CHARTER**

Section 1. The California State Grange Trial Procedure is the same as the National Grange Trial Procedure.

Section 2. Any member of a Subordinate Grange who has changed his pursuits so as to have interests in conflict with the interests of our Order must forfeit his membership.

Section 3. Persons holding membership in any Subordinate Grange who may change their pursuits or become so associated in business relations that their pecuniary interests are in conflict with the interests of this Order, or with the at-

tainments of any of the objects of this Order, shall be deemed to have forfeited their membership in the Grange.

Section 4. It is further provided that if any member of our Order shall reflect disgrace upon the same by grossly immoral or improper conduct, or if his acts shall show that he is in sympathy with our enemies, and is disposed to obstruct or defeat the work of our Order rather than aid in the attainments of its objects shall be asked to discontinue such acts by a majority vote of the Grange before formal complaint is made.

Article IX

QUARTERLY DUES TO STATE GRANGE

Section 1. The Secretary of each Subordinate Grange shall report after each meeting, month or quarter (on forms supplied by the State Grange) all New Members, Gains, Losses and/or changes to the address provided, and shall pay to the Secretary of the State Grange the sum of One Dollar (\$1.00) for all members initiated during the last quarter; also quarterly dues of Two Dollars Twelve and One Half Cents (\$2.12½) for each member on the roll at the beginning of the quarter, or as required of an approved program by the Delegates at the Annual Session. The Subordinate Grange does not pay dues to the State Grange on Golden Sheaf Members. The payment of the required \$2.12½ per member

dues on the newly initiated members begins the first quarter following their initiation.

Section 2. Secretaries of Pomona Granges shall report to the Secretary of the State Grange the names of all members suspended for nonpayment of dues or have otherwise lost their membership and all members reinstated; also names of new members and gains by demit.

Article X MEMBERSHIP FEE

The minimum fee for membership in a Subordinate Grange shall be Three Dollars (\$3.00), provided that applicants under 18 years of age may be admitted for a fee of One half the Membership Fee, which shall accompany the application. The Master shall not allow a ballot to be taken for a candidate until the membership fee is paid. All new members shall pay to the Secretary at the time they sign the Roll Book one year's advance dues from the quarter their payment of per capita dues commence.

Article XI ORDER OF BUSINESS FOR CONVENTION

The Executive Committee of the California State Grange shall prepare an order of business for the State session to be approved by the delegate body during the first day of the annual convention. Such order of business to be followed

by the delegate body.

Article XII
ALCOHOLIC BEVERAGES

The use of alcoholic beverages at any non-Grange function may be allowed by a vote of the individual Subordinate or Pomona Grange.

Article XIII
AMENDMENTS

These By-Laws may be amended at any regular meeting of this Grange by a vote of two-thirds of the members present.

**REGULATIONS GOVERNING
POMONA GRANGES
ADOPTED BY CALIFORNIA STATE GRANGE
AT TWENTY-FIRST ANNUAL SESSION**

ORGANIZATION

Section 1. 1 - Application for charter shall be made to the Secretary of the National Grange and be signed by the persons applying for the same, and be accompanied by a fee of \$5.00. The number shall not be less than 13 persons of whom there shall not be less than four of either sex. They shall all be Fourth Degree members in good standing in the district or county where the Grange is to be organized.

2. - On receipt of such application it shall be the duty of the Master of the State Grange to provide for the organization and instruction of such Grange, in accordance with the ritual of the Fifth Degree, adopted by the National Grange, and to cause notice of the time and the place of meeting to organize to be served on the Master of each Subordinate Grange in the county or district.

3. - The Master or Deputy, before completing the organization, shall see that the officers are duly elected and installed and that the membership fee is paid to the Treasurer of the new organization. It shall be his duty to reject every

person not strictly qualified, and to carefully instruct in the work of the Grange and the Fifth Degree.

OFFICERS

Section 2. 1 - Officers of a Pomona Grange shall be the same as in a Subordinate Grange, and their rank and duties shall be such as are provided for in the ritual of the Order, including that of the Fifth Degree. Pomona Granges may at any time within the last four months of the year, by vote of the membership in any California Pomona jurisdiction, elect their officers on a biennial basis. Pomona Granges who wish to elect officers annually may continue to do so. Installation shall be completed not later than December 31st.

2. - An Executive Committee of three members, in addition to the Master and Secretary who are ex-officio members, shall be chosen by ballot to attend to the general business of the Grange when not in session.

3. - As soon as the election of officers takes place, the Secretary of a Pomona Grange shall send the names of the Master, Lecturer and Secretary, with post office address of each, to the Secretary of the State Grange and shall report at once if any changes are made at any time. Any officer of the State or National Grange, or Master or Past Master of a Pomona Grange, or any

member of a Pomona Grange who has been a voting member of the State Grange, may install the officers of a Pomona Grange.

MEMBERS

Section 3. 1 - Masters and Past Masters of Subordinate Granges, and their spouses, who are Fourth Degree members in good standing, and such Fourth Degree members as may be recommended as being in good standing by their Subordinate Granges, are eligible to become members in the Pomona Grange, and on being duly elected, be entitled to the degree of Pomona in the Pomona Grange. A majority vote shall elect.

2. - Only members in good standing in a Pomona Grange, or candidates who have been elected to membership by the Grange, are entitled to receive instruction in the Fifth Degree from the Master of such Pomona Grange.

3. - Persons applying for membership in a Pomona Grange shall do so in the form prescribed by the State Grange.

FEES FOR MEMBERSHIP

Section 4. The minimum fee for membership in Pomona Granges shall be fifty cents, which shall accompany the application, and no Patron shall be allowed to become a member of the Pomona Grange without the payment of the

regular fee. Provided that when a member has received the Fifth Degree at a meeting of the State Grange, and subsequently applies for membership in his or her Pomona Grange, such person may be admitted to membership on the presentation of a certificate of Fifth Degree membership from the State Grange, and the payment of one year's dues in said Pomona Grange.

DUES

Section 5. 1. - The minimum annual dues shall be one dollar for each member, payable in advance to the Secretary of the Pomona Grange, but otherwise each Pomona Grange may regulate its own dues.

2. - Dues shall be required from Pomona Granges to the State Grange of ten (10) cents per each member quarterly, and the Secretary shall issue his report to the Secretary of the State Grange promptly and early in the opening of the succeeding quarter, being as exact as possible, and the report shall be certified by the Master.

MEETINGS

Section 6. Pomona Granges shall hold quarterly meetings, and may hold such intermediate meetings as may be deemed necessary for the good of the Order. Special meetings may be called by the Master and the Executive Committee through the Secretary, or by a vote of the

Grange.

DEMITTS

Section 7. Any member who is in good standing in a Pomona Grange and clear on the books, shall be entitled to a demit card which shall be valid until the end of the calendar year. Persons having such cards, and in good standing in a Subordinate Grange, may be admitted to membership in a Pomona Grange, but shall be subject to the same form of petition, examination and ballot as those first applying for membership. If the card is presented within four months from the date of issue, no fee will be required.

REPRESENTATION

Section 8. Each Pomona Grange not more than one quarter in arrears for dues is entitled to representation at all State meetings. The regular delegates shall be the Master and spouse, if both are Fourth and Fifth Degree members in good standing; except in the case of an unmarried Master, whereby the second voting privilege may be given to another member selected by a vote of the Grange. The Master of the Subordinate Grange shall not serve as a delegate of the Pomona Grange for the same term of office. If the Master and spouse are unable to attend a State Grange meeting, a Pomona Grange may elect any Fifth Degree member and spouse who

are in good standing in their Subordinate and Pomona Granges to serve as alternate delegates, to be voting members in the State Grange and shall enjoy all the privileges and be entitled to the same compensation as other voting members of the State Grange.

JURISDICTION

Section 9. The jurisdiction of a Pomona Grange shall be confined to the county or district in which it is located. Granges in adjacent counties, where there is no Pomona Grange, may apply to the Master of the State Grange for permission to join a Pomona Grange in another County. The decision of the Master of the State Grange shall be final.

RESTRICTIONS

Section 10. Sectarian and partisan questions will not be tolerated as subjects of discussion in the Pomona Grange, and no political or religious tests of membership shall be applied.

DISCIPLINE

Section 11. 1. - The same rules of discipline shall govern as in Subordinate Granges, except that their jurisdiction shall apply only to Pomona members, against whom charges have been duly preferred in accordance with the usages of the Order.

2. - The penalty for violation of the obligation of the Fifth Degree shall not only expel from that degree, but all lower degrees. Expulsion from the Fourth Degree will result in loss of membership in all higher degrees. All expulsions shall be reported to the Secretary of the State Grange and by him to each Pomona Grange in the State.

BY-LAWS

Section 12. Each Pomona Grange may make such By-Laws for its own government, not in conflict with the Order or the By-Laws of the National or State Grange, as it may deem best.

**CONSTITUTION
FOR
SUBORDINATE GRANGES**

**Article I
NAME**

The Name and number of every Grange shall be specified in its By-Laws.

**Article II
MEETINGS**

Section 1. Regular Meetings - Every Grange shall hold at least one regular meeting in each month, on the day and at the hour specified in the By-Laws, and may hold such additional meetings as the By-Laws provide.

Section 2. Special meetings - Special meetings may be called by a vote of the Grange, or by the Master and Secretary when deemed necessary for the good of the Grange, and they shall call such meetings on the written request of seven or more members, at which meeting no business shall be transacted except that specified in the call therefore. At all meetings, regular or special, all business must be transacted in the Fourth Degree. Only one meeting, regular or special, can be held within twenty-four hours.

Section 3. Open meetings - Open meetings may be held at such time and place as the Grange by a majority vote of the members present at a

regular meeting shall determine. At open meetings all ritualistic work must be omitted.

Section 4. Quorum - Seven members of the respective chartered Grange shall constitute a quorum for the transaction of business.

Section 5. Opening - All regular or special meetings shall be opened and closed in the Fourth Degree. The opening and closing ceremonies must not be omitted.

Article III

BADGES

The prescribed regalia for the Subordinate Grange shall be a badge of the same size and material as the National Grange badge. The under ribbon shall be National blue; the overhanging ribbon to be red, white and blue, and the remainder of the badge to be the same as the National Grange badge. All lettering on ribbon shall be in gold. For officers the regalia may be either a badge or a sash. The sash to be in accordance with National Grange specifications.

Article IV

MEMBERSHIP

Section 1. Qualifications - Any person interested in agricultural pursuits and having no interest in conflict with our purposes, of the age of fourteen years or older, duly proposed, elected and complying with the rules and regulations of

the Order, is entitled to membership and the benefits of the degrees taken.

Section 2. Applications for Membership - Applications must be accompanied by the fee of membership, and should the application be rejected, the amount will be returned.

Section 3. Form of Application - All applications for membership in any Grange, by initiation, must be signed by the applicant and approved by at least two members of the Grange to which the application has been made; shall also include the report of the visitation committee and shall be in the Forms provided by the State and/or National Grange.

Section 4. Report of Committee - The application shall be recorded and then referred to a committee of three members, two of whom shall be appointed by the Master and one shall be appointed by the Overseer. The Committee shall investigate as to the character and habits of the applicant and report at the next regular meeting, unless by request of the Committee the Grange shall grant further time. When the report shall have been submitted to the Grange, a ballot shall immediately be taken upon the application.

Section 5. Withdrawing Application - An application for membership can be withdrawn at any time before a ballot is ordered thereon, without the permission of the Grange, but after

the applicant has been declared duly elected a Subordinate Grange cannot permit the application to be withdrawn before initiation, except by a majority vote of the members present at a regular meeting. In either case, the fee accompanying the application shall be returned.

Section 6. Ballot - A ballot must be taken upon the application whether the report of the committee is favorable or unfavorable. It shall require six black cubes to reject an applicant. After the Master has inspected the ballot he or she shall say, "Worthy Overseer, is the ballot favorable or unfavorable?" The Overseer shall reply "favorable" or "unfavorable" as the ballot shall appear. If not more than five black cubes are cast, the applicant shall be declared elected. If exactly six black cubes are cast, the Master shall say, "Lest a member may have cast a ballot carelessly or by mistake, the ballot will be taken again." Whereupon another ballot will be immediately ordered. If six black cubes again appear, the candidate shall be declared rejected and the ballot cannot be reconsidered or repeated. In all cases not less than a quorum of the Grange must have voted to constitute a legal ballot. A person once rejected cannot apply for membership again in any Grange for six months thereafter.

Section 7. Second Ballot - When allowed

- after an applicant has been rejected, if a member voluntarily declares that he or she cast a black cube by mistake, the Master may immediately order another ballot.

Section 8. When Balloting Must Be Done - Balloting for candidates must be done at regular meetings only, and should be conducted with care and secrecy. Each member present should freely exercise the privilege of voting and no one should permit a personal prejudice to influence his or her actions. In balloting, the Steward will first present the box to the Master, and then to the Overseer, for inspection. When both have seen it to be clear and right, he will place it upon the Altar, with the open end toward Ceres, when the Master shall be given the honor of voting first. Each member will then vote in turn. When all have voted the Steward will present the box to the Overseer for his inspection, and then to the Master who also inspects it and announces the result. Each candidate must be balloted for separately, except that in case of two or more, the first ballot may be cast for the whole group. If three or more negative votes appear, each candidate must be balloted for separately.

Section 9. Degrees Must Be Conferred - After an applicant has been legally elected, he or she is entitled to initiation, and the degrees must be conferred, regardless of the date of the

applicant's election, unless objections are made, the nature of the objection stated, and the objection sustained by a majority vote of the members present at a regular meeting; if the objection is sustained the election is thereby annuled and the Grange shall proceed to take a new ballot, on the same application in accordance with Section 6 of this Article.

Section 10. Declaring a Ballot Void - Should a Grange elect an applicant to membership and prior to his or her initiation become satisfied that he or she is unworthy, the candidate may be barred from initiation by an objection made thereto in writing signed by three or more members of the Grange, to be filed with the Secretary, which objection must state that the cause thereof has arisen since the date of the applicant's election. The Grange by a majority vote of the members present may declare the election void, and shall immediately proceed to a new ballot in accordance with Section 6 of this Article.

Section 11. Non-Residents - No person shall be admitted to membership in any Grange who resides within the jurisdiction of another Grange, without first obtaining permission from the Grange within whose jurisdiction the applicant resides.

Section 12. Forfeiture of Initiation Fee - Any Grange electing to membership a person who

resides within the jurisdiction of another Grange, without first obtaining permission from the Grange within whose jurisdiction the applicant resides, shall forfeit to said Grange the balance of the initiation fee less the amount due the State Grange.

Section 13. Members of the Order holding demits and failing to affiliate with some Subordinate Grange during the life of the demit shall be considered as former members.

Section 14. Application by Demitted or Unaffiliated Members - The manner of receiving demitted or unaffiliated members into a Subordinate Grange shall be the same as follows: Demits or proof of former membership, together with a fee of fifty cents, shall be received at one meeting and referred to a visitation committee which shall report at a subsequent meeting. The vote shall be taken by paper ballot and a majority vote shall elect.

The demit card of the member accepted by demit should show the date to which dues have been paid. The accepted member by demit is not liable for dues in the Grange with which he has just affiliated until this date has been reached; but the Secretary of the Subordinate Grange issuing the demit, upon notification by the Secretary of the Subordinate Grange receiving the demitted member, shall remit to the demitted Grange

the unexpired portion of the remaining total of the per capita tax due their respective State Grange, already paid by the demitted member.

Section 15. Affiliate Members - Requirements for Affiliate membership may be found in the California State Grange Constitution, Article VI, Section 7.

Article V FEES AND DUES

Section 1. Fees - The minimum fee for conferring the four degrees in every Grange shall be three dollars, the money to accompany the application, excepting Granges may accept applications from persons under 18 years of age for one-half the membership fee, excepting Granges may lower the fee for Junior Grangers graduating into a Subordinate Grange to one dollar (\$1.00). A Grange cannot vote to return to any member any portion of the membership fee after the application has been accepted by the Grange.

Section 2. Dues - The regular dues to any Subordinate Grange shall not be less than Eight Dollars and Fifty Cents (\$8.50) per annum; the amount to be specified in the By-Laws.

Section 3. Penalty for Non-Payment of Dues - Any member who shall refuse or neglect to pay his or her dues for the space of three (3) months, having been notified by the Secretary under Seal

of the Grange, may be suspended by a majority vote of the members present at a regular Grange meeting, provided, however, that the Secretary of a Subordinate Grange may read and the Grange may act upon a member's written request to be dropped from the rolls, at any regular meeting. A majority vote of the Grange shall grant the request. If charges are pending against the member making the request, it cannot be acted upon. If the member in question is in arrears for dues the name may be deleted from the rolls with the notation "Suspended for non-payment of dues at delinquent members written request."

Section 4. Reinstatement - Any member of a Grange who has been suspended for non-payment of dues may be reinstated within one year of date of suspension for continuous membership status on the payment of one year's back dues and one year's dues in advance by a majority vote of the members present at any regular meeting. The vote to be taken by the voting sign of the Order and at the same meeting at which the application is received. Should an application for reinstatement under this or any other Section or Article in this Constitution be rejected, the sum deposited by the applicant shall be returned, although he or she may be indebted to the Grange for that amount. Reinstatement over one year from the date of suspension shall be

considered as a former member.

Section 5. The Secretary of a Subordinate Grange shall notify all members who have been suspended for non-payment of dues.

Section 6. When Membership Begins - Membership commences at the time the candidate signs the roll and takes the first degree; after receiving the degree, the candidate is entitled to all the pecuniary benefits to be derived from connection with the Order, and therefore is subject to payment of the same dues as other members, without reference to the time of receiving other degrees.

Section 7. Non-Appearance of Candidates - If after being elected a candidate fails to be present for initiation, the Grange is under no obligation to return the fee, but may do so by a majority vote of the members present at a regular meeting.

Section 8. Withdrawal and Demit - Any member of a Grange in good standing desiring a Withdrawal or Demit Card, upon making the desire known at any regular meeting, either in person or in writing, shall be entitled to receive it, provided he is clear upon the books and no objection is raised to granting it. No member can object to the granting of a Withdrawal or Demit Card without preferring charges against the applicant therefor. A Withdrawal Card or a Demit

Card can be granted at any regular meeting. It is not necessary that the application therefore lie over.

Section 9. Effect of a Withdrawal Card - A Withdrawal Card severs a member's connection from the Order entirely. A person so withdrawing can become a member again only by paying the initiation fee and passing through the initiatory ceremonies.

Section 10. Effect of a Demit Card - A Demit Card simply discontinues a member from a Subordinate Grange leaving him or her still a member of the Order and free to apply for membership in any Grange by complying with Section 14, Article IV of this Constitution.

Article VI OFFICERS

Section 1. The Officers of every Grange shall consist of: Master, Overseer, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gate Keeper, Ceres, Pomona, Flora, Executive Committee (consisting of three members), and Musician.

Section 2. Qualifications - Members to be eligible to any office in the Grange must have received the Fourth Degree and before installation must be free from all indebtedness to the Grange.

Section 3. Members may be nominated for office according to the regulations and restrictions of the National Grange.

All elections shall be by paper ballot, and if no member receives a majority of all the votes cast on the first ballot then only the two receiving the highest number of votes shall appear on the next ballot.

Section 4. Election of Officers - In Subordinate Granges they shall be chosen annually or biennially at a regular meeting not earlier than September 1st and installed at a regular or special meeting no later than December 31st. It shall require a majority of all the ballots cast to elect and any member in good standing who may receive a majority of all the ballots cast shall be entitled to hold the office to which he or she is elected. In ascertaining the total number of ballots cast, ballots with the word "blank" written on them shall be counted, but any ballots found to be blank will not be counted.

Section 5. Installation - The installation of officers may take place at the first regular meeting following election. No officer can be installed by proxy.

Section 6. Public Installation - The installation ceremonies may be public in which case they shall be held at an Open Meeting, the opening and closing being omitted.

Section 7. Vacancies - Vacancies by death or by resignation shall be filled at a special election at the next regular meeting after such vacancy has been declared. Officers so chosen to be elected by paper ballot and serve for the unexpired term.

Section 8. When any officer, except the Master, fails or refuses to properly perform the duties of his office for four successive regular meetings, without good and sufficient reason therefore, the Grange may then by a majority vote declare the office vacant.

Section 9. Removal From Office - When any officer, except the Master, fails or refuses to properly perform the duties of his or her office, he or she may be suspended or removed after a fair trial by a two-thirds vote of the members present at any regular meeting.

Section 10 Removal of Master - The Master of a Subordinate Grange is by virtue of office a member of the State Grange; consequently amenable only to that body. If the Master refuses to obey any of the provisions of this Constitution or the By-Laws of his Grange, or his conduct is prejudicial to the good of the Order, the Grange or any member in good standing thereof may present the fact to the Master of the State Grange, who after full investigation, may suspend the Master from office until the case can be

adjudicated by the State Grange.

Article VII DUTIES OF OFFICERS

Section 1. Duties of Master - It shall be the duty of the Master to open and preside at all meetings of the Grange and to enforce a due observance of the laws and usages of the Order; to see that all officers of the Grange, and members of committees perform their respective duties; to appoint all officers and committees not otherwise provided for; to inspect and announce the result of all balloting and other votes of the Grange; to have charge of the Charter, which must always be in the Grange Hall when the Grange is in session; to sign all drafts upon the Treasurer for all sums that have been ordered paid by the Grange, and perform such other duties as properly devolve upon that office. After the Grange has been opened the Master may call any member to the chair to preside during his or her temporary absence therefrom. Such member shall be invested with all the powers of the Master, with the exception of imparting the Annual Word.

Absence of the Master - In the absence of the Master, the highest ranking officer present shall preside and fill all vacancies by appointment, and such presiding officer shall be invested with all the powers of the Master.

Section 2. Overseer - It shall be the duty of the Overseer to assist the Master in preserving order and decorum in the Grange; to assist in the examination of all ballots for candidates, and after the Master has inspected the same, he or she shall make known the results so far as to state whether the ballot is favorable or unfavorable; to have charge of the Inner Gate, under the direction of the Master, and perform all other duties required by the laws and usages of the order.

Section 3. Lecturer - It shall be the duty of the Lecturer to have charge of the literary exercises of the Grange; to provide useful information to be read or distributed among the members; to prepare literary programs, and appoint members to special literary work and perform all other duties required by the laws and usage of the Order properly devolving on that office. The Lecturer shall at the end of March and September make a report to the Lecturer of the State Grange in such form as the said Lecturer may decide.

Section 4. Steward - It shall be the duty of the Steward to guard the Inner Gate; to see that the field is properly arranged for labor and the working tools in their proper places; to superintend the balloting for membership, under the direction of the Master and to provide for the introduction and accomodation of candidates; also to have charge of all the working property of the

Grange subject to the orders of the Grange.

Section 5. Assistant Steward - It shall be the duty of the Assistant Steward to assist at the opening examination; to have charge of the candidates during initiation; to see that the regalia is properly distributed and cared for; to provide for the accommodation of visitors and to give all due assistance to the Steward.

Section 6. Lady Assistant Steward - It shall be the duty of the Lady Assistant Steward to assist at the opening examination, and with the Assistant Steward, to have charge of the candidates during initiation; to see that the regalia and badges are properly distributed and cared for; to assist in providing for the accommodation of visitors; and to give all assistance to the Steward.

Section 7. Chaplain - The Chaplain shall perform such duties as are prescribed for that office by the Manual.

Section 8. Treasurer - It shall be the duty of the Treasurer to receive all monies from the Secretary, giving a receipt therefore; to keep a correct account of the receipts and expenditures of the Grange; to pay all orders drawn on him or her by the Master assisted by the Secretary for such bills as have been properly approved and ordered paid by the Grange; to render, at the close of each quarter, a detailed report of the

receipts and expenditures of the office; to deliver all monies, papers, books, etc., in his or her possession belonging to the Grange, to his or her successor in office or to any committee the Grange may authorize to receive them. The Treasurer shall give such bonds as the Grange shall from time to time require.

Section 9. Secretary - It shall be the duty of the Secretary to keep an accurate record of all proceedings of the Grange; to safely keep the Seal of the Grange, which he or she alone is authorized to use, and by which all official documents and papers issued by and for the Grange shall be authenticated; to its legal use of the Secretary's official signature shall attest; to make out all necessary returns to the State Grange; to attest all monies ordered to be paid at regular meetings; to report to the Grange at the end of each quarter the amount due the State Grange; to keep a correct account between the Grange and all its members; to receive all monies due the Grange, and pay the same to the Treasurer unless that officer is absent at the close of each meeting, taking a receipt therefor; to report the names of all members who are in arrears for six months dues; to report to the Master at the beginning of the year the names of all members who are entitled to receive the Annual Word; to render a full account of the office at the end of each quarter; to deliver to his or her successor in

office or to any committee the Grange may appoint to receive them, all monies, books, papers and other property belonging to the office in his or her possession and to perform all other duties properly belonging to that office. The Secretary shall receive such compensation for his or her service as the Grange shall by vote determine.

Section 10. Gate Keeper - It shall be the duty of the Gate Keeper to guard the Outer Gate, and permit none but those duly qualified to enter the anteroom; to inform members in what degree the Grange is at work and see that all are provided with the necessary regalia, which must always be in the anteroom when the Grange is in session, and to perform all other duties properly devolving upon that office.

Section 11. The duties of Ceres, Pomona and Flora shall be such as prescribed for them by the Manual and usage of the Order.

Article VII COMMITTEES

Section 1. Executive Committee - Every Grange shall elect by ballot an Executive Committee of three members, who shall serve for three years, one of whom shall be elected at each annual meeting.

The Executive Committee shall have charge of all the invested funds and other property of the Grange, as well as the general oversight of all

business in which the Grange has an interest when not in session, it shall examine and approve all bills before the Treasurer can pay the same. It shall also examine the books, accounts and reports of the Secretary and Treasurer prior to the installation of Officers, and report to the Grange at its earliest opportunity the result of its work and attend all other business that may come before the Grange, not otherwise provided for.

Section 2. Relief Committee - At the annual installation of officers the Master shall appoint a standing committee of at least six members, the number to be specified in the By-Laws, whose duty it shall be to visit members of the Grange who may be sick or in want; and to render them such assistance as the Grange may determine.

Section 3. Literary Committee - If the By-Laws so provide, a Literary Committee shall be appointed at the annual installation of officers, consisting of not less than three members, the number to be specified in the By-Laws, a majority of whom shall be appointed by the Master, and the remainder by the Lecturer, whose duty it shall be to assist the Lecturer in preparing the literary work for the year.

Section 4. Other Committees - Good of the Order, Publicity, Youth, Legislative, Taxation, Conservation, Agriculture, Membership, Educa-

tion and such others as may be authorized by the Grange.

Article IX TRIALS AND PENALTIES

Section 1. Procedure - The California State Grange Trial Procedure shall be the same as the National Grange Trial Procedure.

Section 2. Violating Principles - Any member who shall violate any of the principles of the Order or offend against the Constitution or By-Laws, may be reprimanded, suspended, or expelled as the State Grange Trial Court shall determine.

Section 3. Disclosure of Business - If any member discloses any business or other transactions of the Grange or divulges the name of another member who has spoken against a candidate for initiation, or shall make known, except to other members of the Grange, the name of an applicant for membership until a decision be had, or then if the decision be unfavorable, he or she may be reprimanded, suspended or expelled, as the Grange may determine.

Section 4. Disclosure of Secret Work - Any member of a Grange who shall reply to or notice any questions respecting the business, pass words, signs of any of the private work of the Grange, from any person not a member of the

Order, or from any member not in good standing in the Order, which is calculated to expose matters which should be confined to the Grange, shall be considered unworthy of membership in the Order, and may be reprimanded, suspended, or expelled by a decision of the Trial Court.

Section 5. Charges - Must be definite and specific. Every member shall be entitled to a fair trial for any offense involving either of the penalties named in this Article, subject to the Trial Procedure. The Charges must be definite, specific and in writing signed by the complainant and submitted to the State Master.

Section 6. How Sentence Must Be Reported - Every sentence of suspension (except for non-payment of dues) or expulsion of a member shall be immediately reported by the Secretary to the Secretary of the State Grange, and to all neighboring Granges; and upon his or her removal, the Grange near the new residence should be notified, in order that they may not be imposed upon.

Article X

APPEALS

Section 1. By Whom Taken - Any member of a Grange who feels that he or she has received

unfair treatment at a trial can receive the fair and impartial trial guaranteed them by appeal to the Master of the State Grange; and if still dissatisfied with his or her decision, he or she can appeal to the Master of the National Grange.

Section 2. To Whom Made - Any member of a Grange who is dissatisfied with the decision of the Master upon a question of law and usage of the Order, or is dissatisfied with a decision of the Grange upon any question in which he or she may have an interest, may appeal to the Master of the State Grange, and if dissatisfied with his or her decision, an appeal can be taken to the Master of the National Grange.

Section 3. Must Be Taken Within Thirty Days - All appeals provided for in this Article must be taken within thirty days after receiving notice of the decision and no further action can be taken in the case until a final decision is made.

Article XI OFFICIAL RULINGS

Section 1. How Official Rulings Can Be Obtained - All appeals must be made through official channels and be accompanied by a complete transcript of the proceedings, including the decision of the Master from whom the appeal is taken, and no members of a Subordinate Grange, except the Master or the Secretary acting under instruction from the Grange or the

Master, can obtain any official ruling from the Master of the State or National Grange on any question, except in case of appeal.

Section 2. Official Ruling, To Whom Sent -All official rulings of the Master of the State Grange upon questions of Order, Law or Usage, arising in a Subordinate Grange, whether the request for the ruling comes from the Grange or any of its members, must be sent to the Master thereof unless otherwise ordered by the Grange.

Article XII

REPRESENTATIVES TO STATE GRANGE

Section 1. Regular Delegates - Every Subordinate Grange not more than one-quarter in arrears for dues is entitled to representation at all State Grange meetings. The regular delegates shall be the Master and spouse, if both are Fourth Degree members in good standing.

Section 2. Selected and Alternate Delegates -If the Master is unmarried or, if married, his spouse is unable to attend a State Grange meeting, the second voting privilege may be given to another member in good standing selected by a vote of the Grange. If the Master is unable to attend, the Grange may select any two members in good standing to serve as alternate delegates, and these two shall be voting members in the State Grange. In no case shall a Subordinate Grange be allowed more than two dele-

gates at a State Grange meeting.

Section 3. Delegates Must Have Credentials - Every representative to any State Grange meeting, whether he or she is a Master or an alternate delegate, in order to be received by the State Grange as a voting member must be furnished with credentials properly filled out, signed by the Secretary, which shall bear the seal of the Grange to which he or she belongs.

Article XIII AMENDMENTS

Section 1. How Made - Neither this Constitution nor any part thereof shall be repealed, annulled, altered or amended except the proposed amendments be submitted to the Executive Committee of the State Grange at least sixty days before the meeting at which it is to be acted upon. The amendment shall then be presented to every Subordinate Grange in the State by circular at least thirty days before the meeting of the State Grange. When any amendment is under consideration, it shall be in order to amend the proposed amendment, provided the intent of the amendment has not been changed.

Section 2. By-Laws - Every Grange shall adopt such By-Laws from time to time as may be deemed necessary, provided that they do not in any way conflict with any of these Articles, the Constitution and By-Laws of the National or the

State Grange, or the established laws of the Order.

Section 3. Must Be Approved - All By-Laws or amendments thereto, before being in force, shall be sent to the Master of the State Grange for approval, which approval must be obtained before they can go into effect.

**FORM OF BY-LAWS
FOR
SUBORDINATE GRANGES**

**Article I
NAME**

This Grange shall be known and designated as
_____ Grange, No. _____,
Patrons of Husbandry.

**Article II
MEETINGS**

Section 1. There shall be at least one regular meeting each month, and all intermediate meetings unless called as special meetings in accordance with Article II, Section 2, "Special Meetings" of the Subordinate Grange Constitution, shall be deemed regular meetings of this Grange.

Section 2. Seven members shall constitute a quorum for the transaction of business.

**Article III
MEMBERSHIP**

The members of this Grange are all who have been initiated in or affiliated with it, and who have subscribed their names on the Roll Book, and who have not withdrawn or been expelled for unworthy conduct, or duly stricken from the Roll of Membership for non-payment of dues, ac-

ording to the By-Laws of this Grange.

Article IV
OFFICERS

Section 1. The officers of this Grange shall correspond with those of the National and State Granges.

Section 2. The officers of this Grange shall be elected at the _____ regular meeting in _____, and installed no later than December 31st. (Granges may elect in accord with Article III, Section 2, Page 2, Constitution of California State Grange.)

Article V
TELLERS

When officers are to be elected, or any other vote taken which requires a paper ballot, four Tellers shall be appointed, two by the Master and two by the Overseer; one of the Tellers together with the Secretary shall keep the tally, one open and inspect the ballot and pass it to one of the others to read, and he in turn shall pass it to a third for inspection. The tally of the Secretary and Teller must agree.

Article VI
DUTIES OF OFFICERS

The duties of the officers of this Grange shall be such as prescribed in Article VII of the Con-

stitution for Subordinate Granges.

**Article VII
COMMITTEES**

The committees of this Grange shall be: Good of the Order, Youth, Legislation, Taxation, Conservation, Agriculture, Membership, Education and such others as may be authorized by the Grange.

Article VIII

Section 1. All persons, upon being admitted to membership, shall sign the Roll Book containing the Constitution and By-Laws of the Grange, thereby pledging themselves to support, maintain and abide by the same.

Section 2. When a candidate has been rejected, it shall be the duty of the member proposing him to inform him of such rejection, and to return the fee without disclosing any other circumstances in the matter. If the candidate be elected and fail to come forward for initiation for a period not exceeding one year thereafter, such election shall be null and the fee shall be retained. Further time may be granted upon a reasonable excuse being given.

**Article IX
FEES AND DUES**

The fees and dues of this Grange shall conform

to those prescribed in Article V of the Constitution for Subordinate Granges.

Article X
AMENDMENTS

Section 1. All propositions for amending or repealing these By-Laws, or any part of them, shall be presented in writing at a regular meeting, and shall lie over until the next regular meeting, when they may be adopted by a two-thirds vote of all the members present. After being approved by the Grange, the proposal must be sent to the Master of the State Grange for approval before becoming effective.

—o—

The Rules of Order of the State Grange and the foregoing Subordinate Grange, Constitution and By-Laws have been adopted by this Grange.

Exhibit K

JOURNAL OF PROCEEDINGS

CALIFORNIA STATE GRANGE



PATRONS OF HUSBANDRY

**ONE HUNDRED FIFTEENTH
ANNUAL SESSION
STOCKTON, CALIFORNIA
1987**

TUESDAY AFTERNOON

Reconvened at 1:00 p.m.

Claude Campbell, Grange Insurance Association Director, gave annual report and recognized other GIA Directors and Ralph Jones, Company Executive Vice President. A \$7,022.00 check was presented to the California State Grange on behalf of the Grange Insurance Association.

State Treasurer Bud Hill gave Treasurer's Report. Motion made and seconded Treasurer's Report be accepted. Carried.

Bob Clouse, Audit & Budget Committee Chairman, submitted report and introduced Committee members.

Motion made and seconded Audit & Budget report be accepted and referred to the Good Of The Order Committee. Motion carried.

Worthy Master surrendered his sash to Worthy Overseer Bill Booth.

Kenneth Douglas, Master of Vacaville Grange and President of the Vacaville Autumn Leaves, proudly announced ground breaking had taken place and it is expected to be completed in 1988.

Brother Gus Barlas, representing Blue Shield, addressed the assembly regarding Blue Shield Preferred Plan, Comprehensive Nursing Home Care Plan and Medicare Supplemental Preferred Plan, new Delta PMI Dental Plan, and California Benefit Life Insurance Plan.

Motion made and seconded to accept Vacaville Autumn Leaves Report and Blue Shield Report. Reports accepted.

Beverly Westphal, Constitution and By-Laws Committee Chairman, gave a partial report:

C&BL-12 Constitution & By-Laws Re-Write. Favorable. Adopted. Passed by more than $\frac{2}{3}$ required vote.

C&BL-2 Communication of the Annual Word. Favorable. Adopted.

C&BL-3 Resolution to Amend Constitution of the California State Grange With Regard to Affiliate Members (Article VI - Membership). Unfavorable. Lost.

C&BL-6 Executive Committee. Unfavorable. Lost.

C&BL-11 Associate Membership. Favorable as amended. Adopted as amended.

Partial report by National Welfare Committee Chairman, Malcolm Thurston.

N-1 U.S. Government Buy American. Favorable as amended. Adopted as amended.

G.I.A. prizes were won by Marie Smith, Riverbank Grange and Earl J. Newcomb, Dows Prairie Grange.

Rosemary Hansen, Chairman of 1988 National Grange Convention Committee, gave her report.

Motion made and seconded that the 1988 National Grange Convention Committee report be accepted. Carried.

Dorothy DeAvila, representing Marinoff Insurance Company, gave a report stating they have the very best of benefits available to Grange members, including various insurance programs.

4. **RESOLVED:** The California State Grange Executive Committee recommend to the 1987 Delegate Body a per capita increase of \$3.00 thus bringing the minimum State and National per capita to \$11.50 per year.

S-C&BL-1

Constitution & By-Laws Committee
INCORPORATION OF ADOPTED RESOLUTIONS

1. **WHEREAS:** The delegates of the 115th Annual Session of the California State Grange have adopted a new Constitution and By-Laws so as to conform to the 1987 National Grange Constitution and By-Laws, and
2. **WHEREAS:** There may be resolutions adopted by this delegate body which require incorporation into the new California State Grange Constitution and By-Laws, therefore, be it
3. **RESOLVED:** That the California State Grange Executive Committee be authorized to incorporate adopted Constitution and By-Law Resolutions into the appropriate Article and Section of the New Constitution and By-Laws.

S-C&BL-2

Constitution & By-Law Committee
TABLING 1987 CONSTITUTION AND BY-LAWS RESOLUTIONS
13 THROUGH 70 INCLUSIVE

1. **WHEREAS:** The delegates of the 115th Annual Session of the California State Grange adopted Constitution and By-Laws Resolution #12, the Constitution and By-Laws Rewrite, and
2. **WHEREAS:** The delegates received fifty-eight resolutions which would have amended the revised 1986 Constitution and By-Laws, therefore, be it
3. **RESOLVED:** That with the adoption of Resolution #12, the re-write of the California State Grange Constitution and By-Laws, those fifty-eight resolutions, being numbered 13 through 70 inclusive, have become unnecessary and shall therefore be rejected in their entirety.

Exhibit L

Handwritten: Constitution and By-Laws

CONSTITUTION AND BY-LAWS

CALIFORNIA STATE GRANGE

REGULATIONS GOVERNING
THE STATE, POMONA AND
SUBORDINATE GRANGES OF
CALIFORNIA



REVISED 1988

411
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**REFERENCE TO THE
CONSTITUTION AND BYLAWS
OF THE
CALIFORNIA STATE GRANGE**

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CONSTITUTION OF THE CALIFORNIA STATE GRANGE

Article I ORGANIZATION

The California State Grange of the Order of the Patrons of Husbandry (hereinafter known as the State Grange) shall consist of the following four divisions:

(1) Junior Granges (membership Granges) having charge of the Junior Degree.

(2) Subordinate Granges (membership Granges) having charge of the first Four Degrees as follows:

First Degree: Laborer (man), Maid (woman).

Second Degree: Cultivator (man), Shepherdess (woman).

Third Degree: Harvester (man), Gleaner (woman).

Fourth Degree: Husbandman (man), Matron (woman).

(3) Pomona Granges (district membership Granges) have charge of the Fifth Degree (Pomona).

(4) State Grange - (delegate body) having charge of the Sixth Degree (Flora).

Article II
REGULATION AND ADMINISTRATION

The State Grange, as a chartered division of the National Grange, shall have the right and power, as the good of the Order requires, to adopt laws for the organization, administration and regulation of the affairs of the various divisions of the State Grange, including laws limiting, defining, and regulating the powers of the various Granges of the divisions of the State Grange, so long as they do not conflict with the laws of the National Grange.

Article III
MEMBERSHIP

The qualifications for membership; procedure for attaining membership; membership dues; and the right to vote in each of the Granges of the divisions of the State Grange shall be provided for in the By-Laws of the State Grange.

All candidates for membership and elected officers shall be required to agree at the time of election to membership or installation in office that at all times they will faithfully comply with the Constitution, By-Laws, and Codes of the Grange at all levels, as from time to time adopted.

Article IV
APPLICATION FEES AND
MEMBERSHIP DUES

Funds for the operation of each of the various Granges of the divisions of the State Grange shall be collected as application fees for memberships, membership dues and income from Grange sponsored activities.

The By-Laws of the State Grange shall provide for a minimum amount of such application fees and membership dues. The collection of such funds and the apportionment thereof shall be provided for in the By-Laws of the State Grange.

Article V
OFFICERS

The designation, rank, election or appointment, authority and duty of officers in the various Granges of the divisions of the State Grange shall be provided for in the By-Laws of the State Grange and the By-Laws of the various divisions of the State Grange.

Article VI
SALE, ENCUMBRANCE OR TRANSFER
OF REAL AND/OR PERSONAL PROPERTY

When a Grange of any division of the State Grange shall sell, encumber or in any other way transfer real and/or personal property owned by

such Grange, for any reason, they shall advise the State Grange and conform to the laws for such sale, encumbrances or transfers as specified in the Constitution and By-Laws of the National Grange.

**Article VII
ACTIVITIES, EARNINGS**

The various Granges of the State Grange shall not conduct any activity not permitted to be carried on by an exempt organization described in Section 501(c) of the Internal Revenue Code of 1954, as now in force or as hereinafter amended.

No part of any net earnings of the various Granges of the State Grange shall inure to the benefit of any officer, director or member of the Grange, except as reasonable compensation for services performed, or be appropriated for any services other than as set forth in the Laws of the Order.

**Article VIII
RELIGIOUS AND POLITICAL POLICY**

Religious or political matters shall not be the subject of discussions in the work of the Order, and no religious or political tests for membership shall be applied.

**Article IX
JUDICIARY**

The State Grange shall use the procedures as provided for in the Digest of Laws of the National Grange for all trials of members of the Order charged with violation of this Constitution; By-Laws; the Manuals of the Degrees of the Order; or the laws of any division of the Order that may apply.

**Article X
REQUIREMENTS**

Reports from Junior, Subordinate and Pomona Granges called for by the State or National Grange must be certified by the Master and Secretary, and under the seal of the Grange.

All correspondence from the State or National Grange shall be made known to the members of the Junior, Subordinate or Pomona Granges without unnecessary delay.

If any Brother or Sister of the Order are sick or in distress, it shall be the duty of the Patrons to visit them and see that they are well provided with all things needful as voted by the Grange.

Any members of the Order found guilty by Grange trial of wanton cruelty to animals shall be expelled from the Grange.

Article XI
AMENDMENTS

This Constitution may be amended, provided such amendments in proper form are submitted to the State Grange sixty (60) days prior to the annual session and that the State Grange will thirty (30) days prior to the annual session mail copies of all such proposed amendments to the Subordinate and Pomona Granges. That such amendments to be adopted by two-thirds vote of the delegates present and voting at any annual meeting of the State Grange. Said amendment shall be in full force, beginning with the first day of the calendar year following the annual session of the State Grange, unless ordered otherwise.

**BY-LAWS
OF THE
CALIFORNIA STATE GRANGE**

**Article 1
OFFICES AND SEAL**

1.1 Principal Office - The principal office of the California State Grange shall be located at 2101 Stockton Blvd., Sacramento, California.

1.2 Other Offices - The State Grange may also maintain other offices in such places as the Executive Committee of the State Grange may from time to time designate, as Good of the Order may require.

1.3 Seal - The corporate seal shall have inscribed thereon the name of the corporation and the year of its organization.

**Article II
CHARTERS - JUNIOR, SUBORDINATE
AND POMONA GRANGES**

2.1 Application for Charters - All applications for charters must be approved by the Master of the State Grange before it is filed with the Secretary of the National Grange.

2.2 Issuance of Charters - The National Grange shall issue the charter when it determines the organization of the Junior, Subordinate or Pomona Grange is completed.

2.3 Fees - The fees for issuance of a charter

shall be as specified in the By-Laws of the National Grange.

2.4 Number of Members - In order for a charter to be issued there must be thirteen or more members, of whom there shall be not less than four of either sex.

2.5 Organization - The Master of the State Grange or the Deputy shall see that the officers are duly elected and installed and that the membership fee is paid to the Treasurer of the new Grange before organization is complete. They shall reject every applicant who is not strictly qualified for membership in the new Grange.

2.6 Reorganization - It shall be the duty of the Master of the State Grange, or a duly authorized Deputy, to make every effort to reorganize Granges whose membership declines below thirteen members as provided in the By-Laws of the National Grange.

Article III
SUSPENSION OR REVOCATION OF
CHARTERS - JUNIOR, SUBORDINATE
AND POMONA GRANGES

3.1 Criteria - When the following circumstances exist as to any Junior, Subordinate or Pomona Grange, it shall be the duty of the Master of the State Grange to suspend or revoke the Charter of such Granges, if it is the deter-

mination of the Master that the good of the Order requires such action.

(a) Charter has been issued to a Grange contrary to the laws and usages of the Order,

(b) A Grange working in violation of the laws and usages of the Order,

(c) A Grange is in arrears for dues for two or more quarters,

(d) A Grange refuses or is unable to hold meetings as provided in these By-Laws,

(e) Attempts to restore a Grange which has become inactive to an active status proves unsuccessful,

(f) The membership of a Grange is reduced below the organization requirements of thirteen, except as provided in the By-Laws of the National Grange.

3.2 Appeal - The Grange whose Charter is suspended or revoked may appeal such action to the Master of the National Grange as provided in the By-Laws of the National Grange.

Article IV MEMBERSHIP

4.1 Junior Granges - Any person over five (5) years and under fourteen (14) years of age may be proposed as a candidate for membership and elected a member of a Junior Grange as provided for in Article V. A Junior Grange Member may

remain a member until age sixteen (16) and such member may be elected a member of a Subordinate Grange. Honorary membership may be obtained by Subordinate Grange members and by parents of Junior Grange members by paying the required fee and receiving the proper instruction.

4.2 Subordinate Granges - Any person, age thirteen years and six months or more, with an interest in agricultural pursuits and the purposes of the Order, may be proposed as a candidate and elected to membership in a Subordinate Grange as provided in Article V. A Junior Grange member attaining the age of thirteen years and six months, when certified by a Junior Leader as having been an active Junior member for one year or more immediately preceding the application, may be received into Subordinate Membership by payment of the prescribed fee and majority vote of the Grange by paper ballot.

4.3 Pomona Granges - A Subordinate Grange member in good standing may be elected to membership in a Pomona Grange as provided for in Article V.

4.4 State Grange - The State Grange is a delegate body and is composed of two classes of members as follows:

- (a) Voting Members - Masters or alternates, and their spouses, of active Subordinate and Pomona Granges within the jurisdic-

tion of the State Grange shall be delegates to the State Grange with the right to vote.

(b) Honorary Members - Fourth Degree members who have received the sixth degree shall be honorary members, eligible to office, but not entitled to vote.

4.5 Affiliate Membership - Subordinate and Pomona Grange members may be a member of one additional Subordinate and Pomona Grange.

4.6 Associate Membership - There shall be no associate membership class within the jurisdiction of the California State Grange.

Article V ELECTION TO MEMBERSHIP

5.1 Election Process for Junior, Subordinate and Pomona Granges shall be as follows:

(a) Submit an application (as provided by the State or National Grange) to the Grange accompanied by the required application fee.

(b) Recommendation for candidacy for membership by two members of said Grange.

(c) Agreement that if elected to membership the candidate at all times will faithfully comply with the Laws of the Order at all levels, as from time to time amended.

(d) Election by ballot vote by members of said Grange at a regular meeting at which a

quorum is present as follows:

(1) Junior and Subordinate Granges: By use of a ballot box with white balls and black cubes, providing that six black cubes (opposing votes) will reject.

(2) Pomona Granges: By majority vote of members present with the voting sign of the Order.

(3) Affiliate membership application: By majority vote of members present by paper ballot.

(e) Degrees or Obligation: After candidate(s) have been legally elected, they are entitled to initiation, and the degrees or obligation ceremony must be conferred as follows:

(1) In Junior Granges, the Junior Degree shall be required.

(2) In Subordinate Granges the Four Degrees or the Official Grange Obligation Ceremony shall be required.

(3) In Pomona Grange, the Fifth Degree shall be required.

(4) For Affiliate membership, the degrees or obligation ceremony shall not be required.

5.2 Rejected Applications and Reapplication
-If an application is rejected by a vote of the Grange, the fee for membership will be refunded and no new petition shall be received from the

rejected applicant until six (6) months have elapsed.

5.3 Time Limit for Action - The Grange shall hold applications for a period not exceeding one year awaiting the presentation of candidate(s) for the Obligation, after which time the candidate shall be notified that unless a valid reason for not having appeared is filed, the application shall be destroyed and its approval considered null and void.

5.4 Declaring a Ballot Void - After an eligible candidate has been legally elected, said candidate is entitled to initiation unless objection is made, the nature of the objection stated, and the objection sustained by a majority vote of the Grange; or an objection thereto in writing, signed by three members of said Grange, filed with the Secretary, which objection must state that the cause thereof has arisen since the date of the applicant's election and the objection sustained by a majority vote of the Grange.

5.5 Collective Balloting - Balloting for classes of two or more candidates may be conducted collectively, providing if six or more cubes (negative votes) appear, each candidate shall be balloted for separately.

5.6 Withdrawing Application - An application for membership can be withdrawn at any time before a ballot is ordered thereon, without permission of the Grange; but after the applicant

has been declared elected, a Grange cannot permit the application to be withdrawn before initiation, except by a majority vote of the Grange. In either case the application fee shall be refunded.

5.7 Reinstatement of Members -

(a) A member suspended for non-payment of dues may be reinstated within one year from date of suspension in the Grange from which suspended by a majority vote. Such application for reinstatement shall be accompanied by the dues unpaid for the prior year and one year's dues in advance. Such reinstatement shall restore and maintain continuous membership status.

(b) A member may be reinstated after one year from the date of suspension by completion of the application for reinstatement accompanied by proof of former membership and payment of the current year's dues and one year's dues in advance. The application shall be presented at a regular meeting and a majority vote by paper ballot will reinstate. Continuous membership status will not be restored.

**Article VI
SUSPENSION OR TERMINATION
OF MEMBERSHIP**

6.1 Reasons for Suspension or Termination-

Membership in a Subordinate or Pomona Grange of the Order may be suspended or terminated as a result of any of the following occurrences:

- (a) A demit issued by the Secretary of a Grange and countersigned by the Master of said Grange after said Grange voted to issue the demit.
- (b) Non-Payment of Dues for one quarter.
- (c) A member's written request to be dropped from the rolls.
- (d) A guilty finding of a State or National Trial Court for violation of the Manual of the Degrees of the Order or By-Laws of the Grange, which is not reversed upon appeal.
- (e) Conviction of a felony under Federal or State Laws which is not reversed on appeal.

6.2 Higher Degrees - Suspension or termination of membership in a Subordinate Grange terminates membership in all higher Degrees of the Order.

6.3 Expired Demits - Members holding demits and failing to affiliate with a Grange during the life of the Demit shall be considered as former members.

Article VII DEMITs

7.1 Effect of Demit - A demit is a certificate issued by the Secretary and countersigned by the Master and simply disconnects a member from a

Grange leaving such member an unaffiliated member of the Order, eligible to affiliate with another Subordinate or Pomona Grange.

7.2 When Given - A member is entitled at any time to a demit as a matter of right, if in good standing and clear on the books. No members can object without preferring charges against the applicant.

7.3 Life of Demit - A demit shall remain in force until the end of the calendar year in which it was issued unless issued after October 1st, in which case it shall be valid for three months from the date of issue, and it shall show the date to which dues have been paid.

7.4 Dues From Demitted Grange - Upon notification by the Secretary of the Grange receiving the demit, the Grange issuing the demit shall remit to the demitted Grange the unexpired portion of the remaining total of the per capita tax due the State Grange, already paid by the demitted member.

7.5 How Received - Members holding demits may apply for membership in any Grange by submitting the demit together with a fee of 50 cents to the Secretary of the Grange they wish to join. The Grange Secretary shall present the request at a regular meeting, it shall lie over to the next regular meeting, at which time a vote by paper ballot shall be taken and a majority vote shall elect to membership.

Article VIII VOTING RIGHTS

8.1 Voting Right of Grange Members or Delegates - Each member or delegate shall have one vote on each question or matter. All questions and business at every meeting of a Grange, Executive Committee or Special or Standing Committee, at which a quorum is present, shall be determined by a majority vote of members or delegates present, unless a larger vote is required by the By-Laws.

8.2 Voting Rights of Masters - In Junior, Subordinate or Pomona Granges the Master may vote as other members when a vote is taken by ballot or when there is a request for a yea and nay roll call vote. The Master of the State Grange has no vote except in the case of a tie vote, unless said Master is also a voting delegate.

Article IX FUNDS

9.1 Application Fees for Membership - Each of the various Granges of the Order may assess application fees in addition to the *minimum fees* from time to time as necessary to fund their operations. The application fees provided for must be paid in full before the conferral of the various degrees of the Order. The *minimum application fees* for the various divisions of the State Grange are as follows:

(a) Junior Grange - One dollar (\$1.00) for either active or honorary membership.

(b) Subordinate Grange - Three dollars (\$3.00) for each regular or affiliate membership, of which one dollar (\$1.00) shall be paid to the State Grange.

(c) Pomona Grange - One dollar (\$1.00) for each regular or affiliate membership.

(d) State Grange - Ten dollars (\$10.00).

9.2 Membership Dues - Each of the various Granges of the Order may assess membership dues in addition to the *minimum dues*, as necessary to fund their operations. The *minimum annual membership dues* for each of the Granges of the Order are as follows:

(a) Junior Grange - One dollar (\$1.00) for active and honorary members, payable in advance.

(b) Subordinate Grange - Eleven dollars and fifty cents (\$11.50) for each regular or affiliate member on the rolls.

(c) Pomona Grange - One dollar (\$1.00) for each regular or affiliate member on the rolls.

9.3 Dues to the State Grange - Each Grange shall pay to the Secretary of the State Grange as provided for in Article X, Reports, the sums as follows:

(a) Junior Granges - Sixty cents (\$.60) for each member on the rolls.

(b) Subordinate Granges - Eleven dollars and fifty cents (\$11.50) for each member on the rolls, regular or affiliate.

(c) Pomona Granges - Forty cents (\$.40) for each member on the rolls, regular or affiliate.

9.4 National Grange Per Capita Dues or Assessment - Whenever the National Grange increases the per-capita tax or adds any assessment to the State Grange, it shall be up to the discretion of the delegate body to raise the annual per-capita tax to all Subordinate Grange members.

9.5 Disbursement Procedure; Junior, Subordinate, Pomona Granges - All funds shall be disbursed by the named officers of said Grange as follows:

(a) Secretary to prepare an order to the Treasurer, and

(b) Said order must be signed by the Master and the Secretary and ordered paid by the Grange,

(c) Treasurer to then disburse said funds as ordered, keeping detailed records of all funds in the care of said officer.

9.6 Disbursement Procedure, State Grange - All funds shall be disbursed by the named officers as follows:

(a) Secretary to prepare an order to the Treasurer;

(b) Said order to be signed by the Master or

authorized person and the Secretary;
(c) Treasurer to then disburse said funds as ordered, keeping detailed records of all funds in the care of said officers.

9.7 Budget, State Grange - The State Grange shall each year prepare a proposed annual budget prior to the annual session for the next fiscal year, which shall be submitted to the delegates for approval.

Article X
REPORTS TO THE STATE GRANGE
BY JUNIOR, SUBORDINATE
AND POMONA GRANGES

10.1 Quarters Defined - The end of the Quarters for the purpose of quarterly reports shall be March 31, June 30, September 30 and December 31.

10.2 Information Required - The Secretary of each of the various Granges of the divisions of the Order shall report after each meeting, month or quarter, on forms provided by the State Grange: gains by initiation of new members, by demit or reinstatement; losses by demit, withdrawal, death or suspension for non-payment of dues; changes of address of members.

10.3 Junior Granges - The Secretary of each Junior Grange shall pay annually, at the end of June, the sum as provided for in Section 9.3(a) *Dues to the State Grange*, of these By-Laws, for

each new member initiated since the last report and on the rolls as of June 30th.

10.4 Subordinate Granges - The Secretary of each Subordinate Grange shall pay at the close of each quarter the sum as provided for in Section 9.1(b) *Application Fees for Membership*, of these By-Laws, for each new member initiated during the quarter, and one-quarter ($\frac{1}{4}$) of the sum as provided for in Section 9.3(b) *Dues to the State Grange*, for each member on the rolls, except Golden Sheaf Members, as of the end of the quarter.

10.5 Pomona Granges - The Secretary of each Pomona Grange shall pay at the close of each quarter, one-quarter ($\frac{1}{4}$) of the sum as provided for in Section 9.3(c) *Dues to the State Grange*, for each member on the rolls as of the end of the quarter.

10.6 Approved Programs - The Secretary of the various divisions of the Order may substitute the value of voucher or credits from programs approved by delegates of the State Grange in lieu of a portion of the dues payment to the State Grange.

Article XI MEETINGS AND QUORUMS

11.1 Junior Granges - Each Junior Grange shall meet at least once each month; however, such Grange may vote to hold additional

meetings.

11.2 Subordinate Granges - Each Subordinate Grange shall meet at least once each month; however, such Granges may vote to hold additional meetings.

11.3 Pomona Granges - Each Pomona Grange shall meet at least once in each calendar quarter; however, such Granges may vote to hold additional meetings as deemed necessary for the good of the Order.

11.4 State Grange - The State Grange shall hold its regular annual meeting on the Second Thursday in October (after 1988). Notice as to time and place of the annual meeting shall be mailed to the Secretary of each Subordinate and Pomona Grange at least thirty (30) days in advance of the meeting. The place of meeting will be determined by a majority vote of the delegate body at least two years in advance.

11.5 Executive Committee of the State Grange - The Executive Committee shall hold a regular meeting on the day preceding the meeting of the State Grange, and one not later than the day following the meeting of the State Grange. The Committee may also hold intermediate meetings, when called by the Master of the State Grange or by a vote of the Executive Committee.

11.6 Special Meetings - May be called when deemed necessary for the good of the Order as

follows:

(a) Junior, Subordinate and Pomona Granges: by a vote of the Grange or by the Master and Secretary when deemed necessary, or upon the written request of seven (7) or more members. No business shall be transacted except that specified in the call thereto.

(b) State Grange: may be called by the Executive Committee by giving written notice to each of the Subordinate and Pomona Granges thirty (30) days preceding; or by a vote of the Grange thirty (30) days preceding; or by the vote of the Grange at a regular meeting.

11.7 Quorum: Number Defined -

(a) Committees: A majority of the members of the committee is necessary for any action.

(b) Junior, Subordinate and Pomona Granges: Seven members of the respective chartered Grange is the least number with which a meeting may be opened in due form, and shall constitute a quorum. In cases where a quorum is not present, the Master may adjourn the meeting from time to time until a quorum is present.

(c) State Grange: One-third ($\frac{1}{3}$) of all the Subordinate Granges entitled to representation shall constitute a quorum for the

transaction of business. Granges whose quarterly dues to the State Grange are unpaid for more than one quarter shall not be entitled to representation until the dues are paid. If there be less than this number the Master of the State Grange may adjourn the meeting from time to time until a quorum is present. Such adjourned meeting shall not be considered a special meeting.

**Article XII
REPRESENTATION TO
STATE GRANGE MEETINGS**

12.1 Subordinate and Pomona Granges - Each Grange not more than one-quarter in arrears for dues to the State Grange is entitled to representation at all State Grange meetings.

(a) **Regular Delegates -** By virtue of the office, the Master and spouse, if members in good standing, shall be the delegates. If the Master cannot act as the regular delegate, then the Master's spouse cannot be a delegate unless it is voted by the Grange.

(b) **Selected Delegates -** If the Master is unmarried, or if married, the spouse is unable to fulfill the responsibilities of a regular Delegate to a State Grange meeting, the second voting privilege may, by a vote of the Grange, be given to another member in good standing.

(c) Alternate Delegates - A Grange may select any two members in good standing as alternate delegates should the Regular or the Selected delegates not be able to attend the meeting of the State Grange.

12.2 Registration of Voting Members - Each regular, selected or alternate voting delegate shall be registered with the State Grange as the voting representative from their respective Granges. Should any of the above delegates not be able to attend all of the State Grange meeting, it shall require a majority vote of the State Grange to allow the substitute delegate to represent that Grange.

12.3 Dual Representation - A member cannot be a delegate for both a Pomona and a Subordinate Grange.

12.4 Number of Voting Delegates - No Grange shall be allowed more than two delegates at any State Grange meeting.

12.5 Credentials - Every representative to any State Grange meeting must be furnished with proper credentials, signed by the Secretary and bearing the seal of the Grange to which that representative belongs.

Article XIII OFFICERS

13.1 All Granges - The officers of the Junior, Subordinate, Pomona and State Grange shall

consist of and rank as follows: Master, Overseer, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gatekeeper, Ceres, Pomona, Flora, Executive Committee and Musician.

13.2 Executive Committee -

(a) Junior, Subordinate and Pomona Grange - There shall be an Executive Committee consisting of the Master and at least three elected members.

(b) State Grange - There shall be an Executive Committee consisting of the Master and five elected members and the Overseer as an ex-officio member without vote.

For the State Executive Committee, the term of office shall remain at three years and that of the two additional members elected to the committee, one shall be elected for three years, and the other for two years.

(c) All Granges - Other members may be ex-officio members of the committee.

13.3 Qualifications of Officers - All officers must be a member in good standing. Any member may be elected to an office in a Grange of a higher degree, but shall not be installed until such member shall have received the higher degree. Affiliate members shall not hold the same office in two Subordinate or two Pomona Granges at the same time. No two members of

the State Grange Executive Committee shall be elected from the same county, nor shall more than two members be elected from the same region.

13.4 When Elected -

(a) Junior Grange - Officers shall be elected and installed annually in the same manner as Subordinate Granges. The sponsoring Grange shall select a Junior Leader to supervise the work of the Junior Grange.

(b) Subordinate and Pomona Granges - Officers shall be elected annually or biennially after April First and installed prior to June 30th. Subordinate and Pomona Granges must provide in their By-Laws if biennial elections of officers are used.

(c) State Grange - Officers shall be elected and installed biennially at the annual meeting.

13.5 Election of Executive Committee -

(a) Junior, Subordinate and Pomona Granges - Each member of the Executive Committee shall serve for a period of three years. One member of the Executive Committee shall be elected each year regardless of the fact that a Grange may elect other officers annually or biennially.

(b) State Grange - Each member of the Executive Committee shall serve for a period of three years. At least one member of the

Executive Committee must be elected at each Annual Session of the State Grange.

13.6 Installation Ceremonies - The Installation ceremonies may be public. Any officer of the State or National Grange, or Master or Past Master, holding the Degree of the Grange to be installed may install the officer of said Grange. No Officer can be installed by proxy.

13.7 Recognition of Officers - the officers of all the respective Granges shall be addressed as "Worthy".

13.8 Authority of Master -

(a) Officers of the various Granges are answerable to the Master of their respective Grange. The Master and Junior Leader of a Junior Grange are answerable to the Master of the sponsoring Grange.

(b) The Masters of Subordinate and Pomona Granges are answerable to the Master of the State Grange.

(c) The right to make a ruling as to Grange Laws and usage is vested solely in the Masters of the various Granges of the Order, subject to appeal to the Master of the State Grange.

(d) All appeals must be accompanied by a complete transcript of the proceedings, including the decision of the Master from whom the appeal is taken, and no member of a Grange except the Master, or the

Secretary acting under instruction from the Grange or the Master, can obtain any official ruling from the Master of the State or National Grange.

13.9 General Duties of Officers, All Divisions of the Grange - It shall be the duty of the officers of the various Granges of the Order to ensure that the Constitution and By-Laws of the Grange at all levels are observed and obeyed, and generally to perform all duties pertaining to their elected office, as contained in the Constitution, By-Laws and Manual of the Degrees of the Order.

13.10 Additional Duties of Specific Officers of the Subordinate and Pomona Grange - In addition to the requirement of Section 13.9, the following are also duties of the officers of the Subordinate and Pomona Granges:

(a) Master - To open and preside at all meetings of the Grange and to enforce a due observance of the laws and usages of the Order. To see that all officers and members of committees perform their respective duties. To appoint committees not otherwise provided for. To inspect and announce the result of all balloting and other votes of the Grange. To have charge of the Charter, which must always be in the Grange Hall when the Grange is in session, and all books and papers containing the

work of the Order, private instructions, etc., and they shall not allow same out of their possession except for use by the Grange. To sign all drafts upon the Treasurer for all sums that have been ordered paid by the Grange. After the Grange is duly opened, the Master may call any member to the chair to preside during the Master's temporary absence therefrom. In the absence of the Master, the highest ranking officer present shall preside and fill all vacancies by appointment, and such presiding officer shall be invested with all the powers of the Master.

(b) Overseer - To assist the Master in preserving order and decorum in the Grange. To assist in the examination of all ballots for candidates and, after the Master has inspected the ballot, to make known the results so far as to state whether the ballot is favorable or unfavorable. To have charge of the Inner Gate, under the direction of the Master.

(c) Lecturer - To have charge of the literary exercises of the Grange. To provide useful information to be read or distributed among the members. To prepare literary programs and appoint members to special literary work. The Lecturer shall, at the end of June and December, make a report

to the Lecturer of the State Grange on such forms provided.

(d) Steward - To guard the Inner Gate. To see that the Grange hall is properly arranged for labor and the working tools are in their proper places. To superintend the balloting for membership under the direction of the Master and to provide for the introduction and accommodation of candidates. To have charge of all the working property of the Grange, subject to the orders of the Grange.

(e) Assistant Stewards - To assist at the opening examination. To have charge of the candidates during initiation. To see that the regalia is properly distributed and cared for. To provide for the accommodation of visitors and to give all due assistance to the Steward.

(f) Treasurer - To receive all monies from the Secretary, giving a receipt therefore. To keep a correct account of the receipts and expenditures of the Grange. To pay all orders of the Grange as recommended by the Executive Committee and signed by the Master and Secretary for such bills as have been properly approved by the Grange. To render at the close of each quarter a detailed report of the receipts and expenditures of the office. To deliver all monies, papers,

books, etc. in possession of the Treasurer belonging to the Grange to the successor in office or to any committee the Grange may authorize to receive them. The Treasurer shall give such bonds as the Grange shall from time to time require.

(g) Secretary - To keep an accurate record of all proceedings of the Grange. To safely keep the Seal of the Grange, which the Secretary is authorized to use, and by which all official documents and papers issued by and for the Grange shall be authenticated and to its legal use the Secretary shall attest by signature. To make out necessary returns to the State Grange. To attest all monies ordered to be paid at regular meetings. To report to the Grange at the end of each quarter the amount due the State Grange. To keep a correct account between the Grange and all of its members. To receive all monies due the Grange, and pay the same to the Treasurer, taking a receipt therefrom. To report the names of all members who are in arrears for dues. To report to the Master at the beginning of the year all members who are entitled to receive the Annual Word. To render a full account of the office at the end of each quarter. To deliver to the successor in office or to any committee the Grange may ap-

point to receive them, all monies, books, papers and other property belonging to the office in possession of the Secretary. The Secretary may receive such compensation as the Grange shall determine by vote for services rendered to the Grange.

(h) Gatekeeper - To guard the Outer Gate and permit none but those duly qualified to enter the anteroom. To inform members in what degree the Grange is at work and see that all are provided with the necessary regalia.

13.11 Additional duties of Officers of the State Grange - In addition to the duties of Section 13.9, the following are duties of officers of the State Grange:

(a) Master - To preside at all meetings of the Grange, to see that officers and members of committees properly perform their respective duties, to sign all drafts upon the Treasurer, and generally to perform all duties pertaining to such office.

(b) Overseer - To assist the Master in preserving order, to preside over the Grange in the absence of the Master and, in case of a vacancy in the office of Master, to fill the same until the next annual meeting.

(c) Lecturer - Shall be such as usually devolve upon that officer in a Subordinate Grange and as prescribed in the Manual.

He shall also receive reports from Lecturers of Subordinate and Pomona Granges, seeing that they do their duty and that the Lecturer's Hour is duly observed. He shall also, at the request of the Executive Committee, visit Subordinate Granges throughout the state.

(d) Steward - To have charge of the Inner Gate and perform such other duties as required by the Manual.

(e) Assistant Stewards - To assist the Steward in the performance of the duties of the Steward.

(f) Treasurer - To receive all monies from the Secretary giving receipt for the same, to keep an accurate account thereof, and pay all orders of the Grange signed by the Master or authorized person and Secretary. To render a full account of the office at each annual meeting and deliver to his successor in office all monies, books and papers pertaining to the office. To give bonds in a sufficient amount to secure the monies that may be placed in care of the office of the Treasurer. Said bonds issued by the Treasurer to be approved by the Executive Committee.

(g) Secretary - To keep an accurate record of all proceedings of the Grange, make out all necessary returns to the National

Grange, to keep the accounts of the Subordinate Granges with the State Grange, and pay at least once every thirty (30) days to the Treasurer or other authorized person all monies received by the Secretary, and take receipt for the same. To keep a complete register of the names of the Masters, Lecturers, Secretaries and Chairmen of Grange Women's Activities, and such other Officers and Chairmen of the various divisions of the Order as required by the Executive Committee.

(h) Gatekeeper - To see that the gates are properly guarded and shall take charge of all property committed to the care of his office.

13.12 Duties of Executive Committee:

(a) All Granges - It shall be the responsibility of the Executive Committee to have charge of all the invested funds and other property of the Grange, as well as the general oversight of all business in which the Grange has an interest between meetings of said Grange. They shall examine and approve all bills before the Treasurer can pay the same. They shall examine the books, accounts and reports of the Secretary and Treasurer prior to the installation of officers; report to the Grange at its earliest opportunity the results of its

work; and attend to all other business that may come before said Grange not otherwise provided for. Actions by an Executive Committee must have the approval of the Master of each Grange, provided, however, that disapproval by a Master may be overridden by a vote of two-thirds of the members of the Executive Committee.

(b) State Grange - It shall be the duty of the Executive Committee of the State Grange to exercise general supervision of the affairs of the Order during the recess of the State Grange and shall include those acts pertaining to the execution of the laws, rules, regulations, and policy established by the delegates of the State Grange. They shall have the authority to act on matters of interest to the Order when the State Grange is not in meeting but any such action taken shall be in accord with the established laws, rules, regulations, and policy established by the delegates of the State Grange, unless a policy does not exist. The Executive Committee shall supervise the disbursement of the funds of the State Grange in accordance with the budget guidelines adopted during the previous Annual Meeting and have authority to allocate funds necessary to maintain a viable program and a budget within the income of the State Grange. The

Executive Committee shall report its acts in detail to the State Grange on the first day of its annual meeting or as soon thereafter as practicable.

13.13 Suspension of Officers:

(a) Suspension Criteria - The Master and officers of a Grange may be suspended for any of the following reasons:

(1) Failure or refusal to perform the duties of office.

(2) Failure or refusal to obey the By-Laws or Laws of any Grange of the divisions of the Order having jurisdiction over said Master or officer.

(b) Procedure - The suspension procedure shall be as provided for in the By-Laws of the National Grange and in accordance with the Rules and Regulations for Trials.

13.14 Vacancies in Office - Vacancies that may occur in the offices of a Grange by reason of death, resignation, termination of membership, or removal from office may be filled by election at the next regular meeting of the Grange. (Junior and Subordinate Granges will fill such vacancies by election not later than the second regular meeting following the vacancy.)

In cases of the vacancy of the Master, the Overseer of the said Grange shall act as Master until the vacancy is filled.

In the case of the vacancy of both the Master

and Overseer of a Pomona or the State Grange, the Executive Committee of such Grange shall, by appointment, fill the vacancy in the office of Master until the next regular meeting. In a like manner, the Executive Committee shall fill vacancies in any other office where the committee determines that the office should be filled before the next regular meeting of the Grange.

13.15 Bonding - Each of the various Granges shall secure a fidelity bond to provide coverage to their officers, directors, chairmen and employees in an amount as the State Grange Executive Committee shall determine.

13.16 Indemnification - The State Grange shall indemnify any and all of its current or former officers or employees against expenses actually and necessarily incurred by them in connection with the defense of any action, suit or proceeding in which they or any of them are made parties, or a party, by reason of having been an officer or employee of the State Grange, except in relation to matters such officer or employee shall be adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of duty and such matters shall be settled by agreement on the existence of such liability for negligence or misconduct.

Article XIV
ELECTIONS OF OFFICERS

14.1 Junior, Subordinate or Pomona Granges
- All elections must be by paper ballot, and should be counted by four Tellers, two appointed by the Master and two by the Overseer. One of the Tellers along with the Secretary shall keep the tally, one open and inspect the ballot and pass it to one of the others to read, who shall pass it to the final member for inspection. The tally of the Secretary and Teller must agree. A majority of all the ballots cast shall decide the election. A ballot maked with the word "BLANK" shall be counted in the talley.

14.2 State Grange - Australian Ballot System
-All elections shall be by printed ballot, upon which the name(s) of all member(s) nominated for office will appear. Space shall be provided for the writing in of other candidates. The Master shall appoint an Election Committee of up to ten (10) members to conduct the election, count the ballots and report the results. It shall require a majority of all votes cast to elect. If upon the first ballot any nominee does not receive a majority of all votes cast, a second ballot shall be prepared with the names of the two nominees receiving the highest votes thereon.

14.3 Nominating Speeches - No nominating speeches shall be allowed in any Grange. In the election of officers, any member may present the

name of another member as a candidate for any Grange Office. A motion to close nominations is never in order and members may vote for any member whether the name has been placed in nomination or not.

Article XV DEPUTIES

15.1 Appointment - The Master of the State Grange may appoint a Deputy Master for each county or Pomona District, after consultation with the Granges in that jurisdiction.

15.2 Duties - The duties of the Deputy Master within their jurisdiction are: To organize Granges upon application being made to the Deputy by proper persons residing within their jurisdiction; to install officers of Granges when the same shall be elected; to be vigilant that no disorder shall occur in the Granges and promptly report disorder to the Master of the State Grange; to visit each Subordinate Grange at least twice each year; to call a joint meeting of Granges when necessary and to notify the State Master of the time and place of such meeting; to report to the State Master on or before the 10th of September of each year.

15.3 Term of Appointment - The Deputy is appointed for a term of one year, subject to removal for cause by the Master of the State Grange.

Article XVI
EXPENSES OF DELEGATES AND
COMPENSATION AND EXPENSES OF
OFFICERS AND EMPLOYEES

16.1 Officers - The compensation of all officers of the State Grange shall be fixed at the annual meeting of the State Grange.

The Executive Committee may reduce or increase the compensation of an officer if during the term of office the work of an officer is increased from a part-time to a full-time basis, or reduced from a full-time to a part-time basis, or because of an unwillingness or inability to perform the duties of the office. The Executive Committee shall have the authority to grant cost of living increases in the compensation of officers who work on a full-time basis for the California State Grange. This percentage of increase shall not exceed the cost of living index published by the Federal Government and shall become effective on January First of each year, and shall be submitted to the delegates for approval. If not approved by the delegates, the increase shall be rescinded effective on the date the delegates disallowed the increase.

All forms of compensation, no matter how they are classified, shall be subject to the limits placed in this section.

All officers salaries may be paid semi-monthly in addition to necessary expenses while engaged

in the work of the Order.

16.2 Expenses of Members of the Order Attending Meetings of the State Grange - It shall be the policy of the State Grange to reimburse Delegates, State Grange Officers and certain other members of the Order for a portion of their expenses incurred in attending any meeting of the State Grange. The Executive Committee will specify the amount of expenses that will be reimbursed for the various delegates, state officers, state appointed directors, deputies and others.

16.3 Mileage - Mileage at the rate of ten (10) cents a mile one way, by the shortest route, from their home to place of meeting of the State Grange shall be paid to Delegates and other members as specified by the Executive Committee.

16.4 Representatives to the State Grange - Subordinate and Pomona Granges shall defray the expenses of their delegates to the annual meeting of the State Grange.

16.5 Dual Compensation - No member shall receive dual compensation because they hold two or more positions entitled to compensation.

16.6 Expenses of the Executive Committee - Whenever the Executive Committee shall meet, they will be allowed \$6.00 per diem and five cents a mile each way, and expenses when in session.

16.7 Employees - The State Master, under the

direction of the Executive Committee, may hire employees as necessary for the operation of the State Grange. The compensation of the employees, other than elected State Officers, shall be set annually by the Executive Committee.

16.8 Compensation of Deputies - The Executive Committee shall fix the compensation of the Deputy State Masters.

16.9 New & Reorganized Granges - Delegates of Granges newly organized or reorganized since the last annual session of the State Grange shall receive five (5) dollars per day for each day they attend the State Session.

Article XVII COMMITTEES - ALL GRANGES

17.1 Committee Types - Committees are of two kinds - Special and Standing. Special committees are appointed for a particular purpose and are considered discharged when that purpose is served. Standing committees are appointed for the general good of the Order, and may continue in existence until the next regular election of officers.

17.2 How Appointed - All committees shall be appointed by the Master of the various Grange divisions of the Order. The first named on a committee shall be considered its chairman and shall convene the committee and report the results of

its deliberations.

17.3 State Grange Standing Committees - Standing committees for the State Grange shall consist of Agriculture, Conservation, Education, Good of the Order, Constitution and By-Laws, Grange Women's Activities, Junior, Legislative, Youth and other such committees as may be authorized by the State Grange.

17.4 Subordinate and Pomona Grange Standing Committees - Standing committees for the Subordinate and Pomona Granges shall consist of Agriculture, Conservation, Education, Good of the Order, Grange Women's Activities, Junior, Legislative, Membership, Publicity, Taxation, Youth and other such committees as may be authorized by the Grange.

17.5 Income From Committees - Any income derived by a committee is the property of the Grange unless the Grange provides otherwise. The Grange may authorize the expenditure of these funds by the committee in individual cases or on a continuing basis, but any expenditure so made shall be reported to the next meeting of the Grange.

17.6 Additional Committees - Each Subordinate Grange Master shall appoint the following committees: (1) Relief Committee, its duty being to visit members of the Order who may be sick or in want and to render such assistance as the Grange may determine; (2) If the By-Laws of the

Grange provide, a Literary Committee, its duty being to assist the Lecturer in preparing the literary work for the year.

Article XVIII

POLICY FORMATION - STATE GRANGE

18.1 Formation - All policy for the California State Grange is by adoption of properly submitted resolutions.

18.2 Procedure - All resolutions shall be submitted to the State Master prior to published deadlines. The State Master shall assign resolutions to committees who, at the annual meeting of the State Grange, shall review the resolutions assigned, make recommendation to the delegates for amendments, if any, and for either adoption or rejection of said resolution in compliance with accepted Parliamentary Procedure.

18.3 Time Limit Before Adoption - All resolutions for the adoption of policy must be presented to the Delegates at least four hours before a vote is taken on the resolution.

18.4 Testimony and Reports of Committees - Each committee to which are assigned resolutions shall use due diligence to see that any member who wishes to present testimony on a resolution is able to do so. Each committee shall make a final report to the Delegates after all resolutions assigned to that committee are acted upon. Any recommendation in the final report

shall be referred to the proper committee at the next annual meeting for consideration.

**Article XIX
FISCAL YEAR**

19.1 State Grange - The fiscal year of the State Grange shall be July 1st through June 30th.

19.2 Junior, Subordinate and Pomona Granges - The fiscal year of all Junior, Subordinate and Pomona Granges shall be January 1st through December 31st.

**Article XX
ORDER OF BUSINESS OF ANNUAL SESSION**

20.1 Who Prepares - The Executive Committee of the State Grange shall prepare an order of business for the annual meeting of the State Grange, to be approved by the delegate body during the first day of the annual convention. Such order of business shall be followed by the delegate body.

**Article XXI
ALCOHOLIC BEVERAGES**

21.1 Grange Functions - The use of alcoholic beverages at any Grange function shall not be allowed.

21.2 Non-Grange Functions - The use of alcoholic beverages at any Non-Grange function may be allowed by vote of the individual Subor-

dinate or Pomona Grange.

**Article XXII
PARLIAMENTARY PROCEDURE**

22.1 Procedure - In all Parliamentary matters the State Grange and all divisions of the Order shall use the Parliamentary Codes of the National Grange. For all points not decided in the Parliamentary Codes, Robert's Rules of Order (Revised) shall be considered the standard authority.

**Article XXIII
BY-LAWS FOR SUBORDINATE
AND POMONA GRANGES**

23.1 Shall Adopt By-Laws - Each Subordinate and Pomona Grange shall adopt By-Laws which shall specify the name of the Grange, the time and place of the meetings and other such laws needed for the operation of said Grange, provided that such By-Laws do not conflict with the Constitution and By-Laws of the State Grange or the National Grange.

23.2 How Adopted or Amended - The By-Laws of each Subordinate or Pomona Grange and any amendments to said By-Laws shall be adopted by the Grange as follows: (1) Presented in writing at a regular meeting; (2) Lie over to the next regular meeting; (3) Adopt by two-thirds ($\frac{2}{3}$) vote of the members present at said meeting;

(4) Present the action of the Grange along with necessary documentation to the Master of the State Grange for final approval.

Article XXIV
ADOPTION, AMENDMENT OR REPEAL
OF BY-LAWS AND GRANGE LAWS

24.1 By Laws of the State Grange - These By-Laws may be adopted, amended or repealed in whole or in part at any annual meeting of the State Grange at which a quorum is present by a two-thirds ($\frac{2}{3}$) vote of the delegates present and voting.

24.2 Funds, Article IX - All resolutions to adopt, amend or repeal Article IX, Funds, of the By-Laws of the State Grange shall be submitted to the Office of the Master of the State Grange sixty (60) days prior to the annual meeting. Thirty (30) days prior to the annual meeting the Master shall cause the mailing of copies of all properly submitted resolutions to adopt, amend or repeal Article IX of the By-Laws of the State Grange to each Subordinate and Pomona Grange. Resolutions improperly submitted shall be returned to the submitting Grange for correction, and if they are not returned prior to sixty (60) days of the annual meeting they shall be held over to the next annual session unless withdrawn by the submitting Grange.

Exhibit M



California State Grange

Journal Of Proceedings

One Hundred Thirty Sixth Annual Session
Sacramento, California



2008

The Worthy Overseer announced that those interested in taking home Chrysanthemums should see her with \$5 and she will give you a label for your plant.

The Worthy Lecturer, Buzz Chernoff, recognized the birth of one of our "elder" members, Jack Eyler. In honor of Jack and all other members celebrating their natal day the delegates sang "Happy Birthday."

Brother Robert Clouse presented information about the passing of Common Sense from this mortal coil.

The Election committee assumed their position on the stage.

Nominations for Offices: Nominations for the position of Executive Committeeman #1 were opened.

Bob McFarland El Dorado County
Houghton Tom Sawyer Santa Clara County

Worthy Master acknowledged the Granges and individuals that have made donations for this convention.

Liz Reynolds, Chairman of Labor and Judiciary Committee was introduced to work resolutions.

08-006-L&J Improve Child Support Withholding Procedures: Committee recommendation unfavorable, already federal law. Recommendation adopted, resolution rejected.

08-010-L&J Air the "Bennies": Committee recommendation unfavorable. No discussion. Recommendation adopted, resolution rejected.

08-016-L&J Register Illegal Aliens: Committee recommendation unfavorable. Discussion. Committee recommendation fails. The resolution is now on the floor without recommendation.

Motion by Martha Stefenoni to reject resolution 08-016-L&J, seconded. Motion carried. Resolution rejected.

08-031-L&J Public Benefits: Committee Recommendation unfavorable. Committee recommendation adopted, resolution rejected.

08-045-L&J Mandatory Substance Abuse Programming for Public Offenders Who Are Drug or Alcohol Addicts: committee recommendation, unfavorable. Recommendation adopted, resolution rejected.

Chairman Reynolds thanked her committee for their work and research.

Rosemary Hansen, Grange Activities Chairman approached to work resolutions.

08-008-GA Grange Responsibility for the Homeless: Committee recommendation unfavorable. Recommendation adopted, resolution rejected.

08-034-GA Study Reducing Convention Costs: Recommendation, favorable as amended, inserting "Master" after CSG. Committee recommendation adopted, Resolution adopted as amended.

08-040-GA Formation, Purpose and Authority of a State Grange Good of the Order Committee: recommendation unfavorable. Discussion. Resolution was withdrawn by the Grange.

Election Committee Report: Frank Nichols presented the election results.

116 voting
Bob McFarland 69
Tom Sawyer 38
Spoiled 8
Blank 1

The number of spoiled ballots was explained by committee member Dolores Larrigan.

Floor Motion by Joseph Stefenoni, with permission from his delegate, to rescind the voting procedure adopted last year, for the ballot, seconded. Motion declared out of order by the Worthy Master.

Bob McFarland was declared elected to the position of Executive Committeeman for the ensuing term.

Nominations for the second Executive Committee position:

Cheri Bunker	Butte County
Bruce Brunell	Mendocino County
David Lewis	Sonoma County
Larry Kroger	Contra Costa County
Tom Sawyer	Santa Clara County

Grange Activities Chairman, Rosemary Hansen continued processing resolutions.

08-044-GA Accounts owed the California State Grange by Subordinate (Community) or Pomona Granges: Committee recommendation, favorable. Recommendation adopted, resolution adopted.

08-046-GA Historical Resources Preservation: Recommendation unfavorable. Recommendation adopted, resolution rejected.

08-047-GA Alternative Energy for Grange Halls: Recommendation unfavorable, foundation funds are only available for education purposed only. Discussion.

Motion made by Martha Stefenoni to substitute the resolution for the committee report, seconded. Motion carried.

Motion by Martha Stefenoni to amend the resolution by striking the second resolved, seconded. Motion carried. Resolution amended.

Motion made by Martha Stefenoni to adopt the resolution as amended, seconded. Discussion.

Motion to amend made by Johnny Squire to strike "State Lecturer and the Deputies be directed" and substitute "the CSG Master appoint a committee", motion seconded. Discussion. Motion carried. Resolution amended.

Resolution as amended returned to the floor. Discussion. **Original motion to adopt the resolution carried, resolution adopted.**

Lecturer and Alan Carrozza volunteered to serve on the Alternative Energy committee. Brother Ken Donnell and Sister BettyAnn Birringer-Rehm also volunteered to be part of the committee.

Election Committee reported: 117 ballots cast

Cheri Bunker	Butte County	20
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Treasurer	Isabel Valtierra	El Dorado County
Secretary	Molly Burke	El Dorado County
Gatekeeper	Travis Kroger	Contra Costa County
Ceres	Carlene Hadden	El Dorado County
Pomona	Marta Kroger	Contra Costa County
Flora	Morgana Bevans	Monterey County
Executive Committee	Elizabeth Charles	Los Angeles County
	Michael Phelan	Santa Clara County
	Nichole Bouche	Los Angeles County
	Emma Roots	Amador County
Musician	Martha Stefenoni	Sonoma County
Specter	Leroy Squire	Fresno County

After the completion of the Fifth Degree, the meeting was set at ease by Master Stefenoni in preparation for the Sixth Degree.

The meeting was reopened in the 5th Degree at 10:11 AM with Kansas State Grange Master Roger Bostwick in the chair. The meeting was raised to the 6th Degree and the Assistant Stewards escorted the marching candidates from the hall in preparation for the Sixth Degree. The Officers of the California State Grange presented the exemplification of the Sixth Degree, followed by the Harvest Feast.

Master Randall Lewis returned to the chair. Thanks were offered to Kansas State Grange Master Roger Bostwick, and the officers for an excellent exemplification of the degree. The Rose Drill team and the co-team captains Barbara Geiger and Betty Eyler were thanked for their dedication. The Worthy Master then offered his most sincere congratulations to the 24 new Fifth Degree members and the 20 newest members of the Sixth Degree of the Order of Patrons of Husbandry.

At 11:16 AM the meeting was called back to order by Worthy Master Randall Lewis and lowered to the 4th Degree. Reminders and announcements were made. Kansas State Grange Master Roger Bostwick offered his compliments to the Youth Fifth Degree Team and Rose Drill Team. Worthy Master Lewis also gave his thanks for an excellent job. It was pointed out by Brother Joseph Stefenoni that during the 5th Degree all the positions were filled by youth age members.

The Grange was set at recess at 11:20 AM. The meeting will reconvene at 1:00 PM.

Beginning at 1:15 PM the newly elected Officers of the California State Grange were installed in a moving ceremony by the installation team.

Opening Master	Randy Lewis
Installing Officer	Lee Geiger
Escorts	Jeremy Heckman
	Stephanie Knigge
Regalia Bearers	Dorothy Brunell
	Wendy McFarland
Chaplain	Barbara Geiger
Musician	Inger Bevans

Bob McFarland and Bruce Brunell were installed as Executive Committeemen for three year terms.

Master Lewis welcomed the newly installed officers, and thanked the Installation Team for their work. The Grange was closed in the 4th Degree so that it could be reopened in Sixth Degree in full form for the benefit of the newly elevated Sixth Degree members.

The second half of the final day of the California State Grange Membership Meeting was opened in full form in the Sixth Degree by the Officers of the California State Grange with Master Randall Lewis rapping the gavel at 1:49 PM. The opening song, "Amazing Grace", was introduced by Worthy Lecturer Buzz Chernoff. The meeting was lowered to the 4th Degree.

Roll call of officers found Steward Joseph Stefenoni, Assist. Steward Jeremy Heckman and Flora Morgana Bevans were absent. The absent officers were excused for the Youth Tour. Pro tem officers were in their places: Bill Allen for Steward; Roger Bostwick for Assist. Steward, and Lola Adamczak for Flora.

The Minutes of the Third Day of the 136th Annual Session of the California State Grange were presented by Secretary, Katie Squire. Errors and omissions were noted, corrections made and rephrasing suggested. **It was moved and seconded to accept the minutes and print them as corrected in the Journal of Proceedings. Motion carried.**

Past Officer: The Worthy Master requested the Assistant Stewards to escort Houghton "Tom" Sawyer to of Master's station. Brother Sawyer was recognized for his service as Executive Committeeman. He thanked the membership for their support and reaffirmed that we are much better than off today than we were 6 years ago.

The Worthy Master thanked the Worthy Lecturer for an excellent Variety Show.

Lecturers Report: Brother Buzz Chernoff presented his report for the Lecturer's Department. He thanked all the members who have contributed during the year to make the Lecturer's program a success. **Moved by Bruce Brunell and seconded to accept the report of the Lecturer and print it in the Journal of Proceedings. Motion carried.**

Musician, Lindy Wright presented an idea to have a statewide Karaoke Contest. The Master reminded her that they had discussed the idea and would be talking further.

State Grange Historian Bruce Brunell gave the assembly a bit of information on the equipment of the California State Grange.

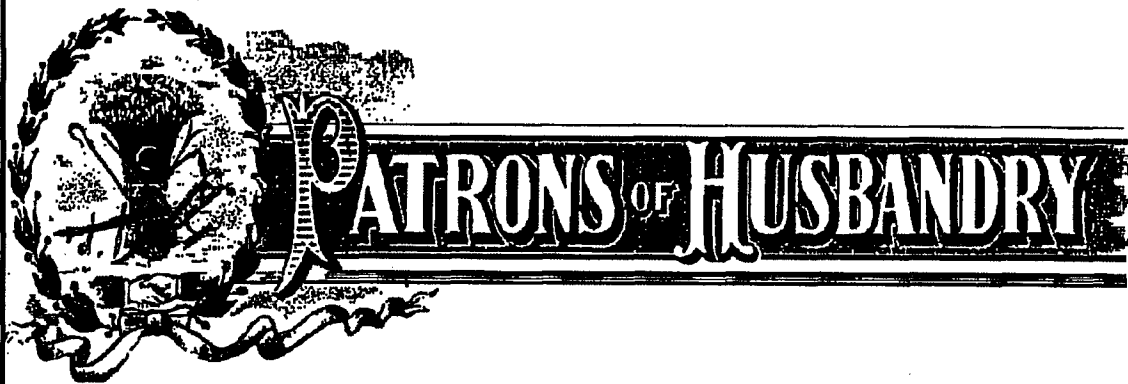
Bob McFarland announced that photographs from the Annual Meeting will be available online at www.bobmcfarland.smugnug.com

Nurse's Report: The nurse's report given by BettyAnn Berrenger-Rehm. **It was moved by Buzz Chernoff and seconded that the Nurse's report be accepted and printed in the Journal of Proceedings. Motion carried.**

Jr. Silent Auction raised \$ 1086.68. Those members interested in recycling their three-ring binder and name badge holder may drop them off at the Overseer's station. The telephone number for Blodgett catering was offered for those interested.

The meeting was declared at ease for the Auction of goodies by the Grange Women's Activities Committee. \$248.00 was collected.

Exhibit N



California State Grange

Journal Of Proceedings

One Hundred Thirty Seventh Annual Session
Sacramento, California



2009

The amendment to the amendment returned to the floor.

The amendment to the amendment passed.

The amended amendment to the Resolution returned to the floor. Additional discussion regarding the issue.

The Previous Question was called for by Leo Bergeron and seconded by Cheri Bunker. *Motion carried.*

Motion to amend, carried.

Resolution as amended returned to floor.

The Previous Question was called for by Leo Bergeron and seconded by Barbara Geiger. *Motion carried.*

Resolution 09-009R as amended was adopted.

Report of the Election Committee:

Bob McFarland 135

Randy Lewis 43

Bob McFarland was declared elected to the position of Master for the 2009 -2011 term.

Head Deputy Jack Eyler announced that Brother McFarland was officially being "fired" from his position as a State Deputy Master.

Nominations for the office of Overseer

Martha Stefenoni Sonoma County

Dick Dahlms Butte County

Bill Thomas Sacramento County

The candidates were presented to the assembly.

Res 09-016 Unemployment Benefits: Committee recommendation unfavorable, this is already part of the statute.

Kathy Bergeron moved and Shirley Baker seconded to substitute the resolution for the committee report. ***Motion failed.***

Committee recommendation adopted, resolution 09-016 rejected.

Res 09-052 California Constitutional Convention: Committee recommendation favorable with slight revision changing "with" to "within". ***Committee recommendation adopted, resolution adopted as amended.***

Res 09-053 Part Time Legislature: Committee recommendation favorable as amended, striking lines 19 & 20. ***Committee recommendation adopted, resolution adopted.***

Sister Reynolds announced that she would return with her final report.

Water Committee Resolutions:

Water Committee chairman, David Lewis approached the microphone to work resolutions.

Res 09-067 Delta Vision Strategic Plan Framework: Committee recommendation favorable. ***Committee recommendation adopted, resolution adopted.***

Res 09-066 Tulare Lake Basin Water Storage and Distribution: Committee recommendation favorable as amended. ***Committee recommendation adopted, resolution adopted.***

Res 09-064 Remove Klamath Dams: Committee recommendation favorable as amended. Discussion took place regarding the amendment.

Frank Nichols Yolo County
Larry Kroger Contra Costa

Clarification was offered for the recognition of Veterans at this year's convention.

Grange Activities Committee

Sister Rosemary Hansen came to the podium to work resolutions.

Res 09-002: Support For Re-Organized Granges, committee recommendation unfavorable. Discussion. The monies referred to as "Reverted Funds" were explained. **It was moved by Mike Byers and seconded by Buzz Chernoff** to substitute the resolution for the committee report. *Motion to substitute passed.* **It was moved by Buzz Chernoff and seconded by Barbara Geiger** to adopt the resolution. Discussion. **Lauren Nebitt moved** to table the resolution. *Motion failed.* **The previous question was moved by Joan Poulos and seconded by Bob McFarland.** *Previous question prevailed. Resolution adopted as written.*

Res 09-006: Allow Discussion at CSG Convention of Some Resolutions That Are Already Grange Policy, committee recommendation unfavorable. Discussion.

Election Results

Dolores Larrigan reported the results of the election for Executive Committee 3-year Term.

Larry Kroger 91
Frank Nichols 22
Yvette Adams 37

Larry Kroger was announced as elected to the office of Executive Committee for a 3-year term.

Nominations for Executive Committee - 2 year Term

Leo Bergeron Siskiyou County
Jon Luvaas Butte County
Frank Nichols respectfully declined

Further discussion of Res 0-006. *Recommendation adopted. Resolution rejected.*

Res 09-024: Release Restriction on GBO Funds. Committee recommendation unfavorable.

Motion by Inger Bevans and second by Martha Stefenoni to Substitute the Resolution for the Committee Recommendation, *motion failed.*

Resolution returned to the floor with an unfavorable committee recommendation. Discussion. The current restrictions on the GBO funds were explained and what was the GBO. **Susan Megeath moved the Previous Question and was seconded by Barbara Geiger.** *Previous Question prevailed. Committee recommendation adopted. Resolution rejected.*

Moment of Personal Privilege

Russell Harris presented a poetic salute to the National Master, Ed Luttrell.

Election Result

Brother Nichols returned with the results of the Election for Executive Committeeman.

Leo Bergeron 52
John Luvaas 96
Frank Nichols 3
Destroyed 1

John Luvaas was declared elected to the office of Executive Committeeman for a 2-year term.

The resolution pad was reviewed and a resolution from the Grange Activities Committee was discovered as not having been processed. Chairman Rosemary Hansen returned to present the resolution.

09-035R: Full Financial Disclosure, committee recommendation favorable. **Motion by Joseph Stefenoni and seconded by Jeremy Heckman** to postpone the resolution indefinitely. **Motion carried. Resolution postponed.**

09-054: killed in committee

The labors of the day and night were completed at 12:57 AM. The Assistants closed the Bible and the meeting was adjourned for the night. A line of weary patrons toddled off to bed.

FOURTH DAY OF SESSION

The morning session of the final day of the 137th Annual Session of the California State Grange began with the Grange Memorial service. We recognized the Patrons who have laid down their implements here on earth and received that welcome, "Well done faithful servant." The service was presented under the direction of Worthy Chaplain Barbara Geiger.

Following the service the prize winning baked goods and confections from the Grange Exposition were auctioned to the eager audience. \$664 was collected to provide awards for the GWA sponsored contests in the Grange Exposition.

Beginning at 10:30 AM the 2009-2011 Officers of the California State Grange were installed in a moving ceremony by the installation team.

Opening Master	Randall Lewis
Installing Officer	Lee Geiger
Marshall	Joseph Stefenoni
Regalia Bearer	Rosemary Hansen
Emblem Bearer	Katie Heckman
Chaplain	Etta Smith
Soloist	Barbara Geiger
Musician	Inger Bevans

The final day of the California State Grange Session was opened in full form in the Sixth Degree by the newly installed Officers of the California State Grange with Master Bob McFarland rapping the gavel at 12:07 PM. The flag was presented by Worthy Flora Marta Kroger.

Moment of Personal Privilege

Marta Kroger offered her thanks to the members who assisted with the preparations for the Degree work.

Samuel L Williams Trophy

The Samuel L Williams is presented to the Grange having the most youth representation at the annual convention. Because of a 4-way tie, this year it is being presented to the entire youth committee.

The minutes of the previous day were presented by Past Secretary, Katie Squire.

Exhibit O

California State Grange

Journal of Proceedings

One Hundred Thirty Ninth Annual Session

Palmero, California

2011



2011**Officers**

Master (President)	Robert McFarland	Master@californiagrangerange.org
Overseer (VP)	Martha Stefenoni	Overseer@californiagrangerange.org
Lecturer	Buzz Chernoff	Lecturer@californiagrangerange.org
Steward	Joseph Stefenoni	Steward@californiagrangerange.org
Assistant Steward	Jeremy Heckman	AsstSteward@californiagrangerange.org
Lady Assistant Steward	Stephanie Knigge	LAS@californiagrangerange.org
Chaplain	Barbara Geiger	Chaplain@californiagrangerange.org
Treasurer	Marian Nichols	Treasurer@californiagrangerange.org
Secretary	Sheri Bunker	Secretary@californiagrangerange.org
Gatekeeper	Bob Alvarez	Gatekeeper@californiagrangerange.org
Ceres	Nancy Alvarez	Ceres@californiagrangerange.org
Flora	Marta Kroger	Flora@californiagrangerange.org
Pomona	Lauren Nebitt	Pomona@californiagrangerange.org
Musician	Ryan Schlegal	Musician@californiagrangerange.org
Executive Committee	Larry Kroger	EC1@californiagrangerange.org
Executive Committee	Shirley Baker	EC2@californiagrangerange.org
Executive Committee	Inger Bevans	EC3@californiagrangerange.org
Executive Committee	Jon Luvaas	EC4@californiagrangerange.org
Executive Committee	Leo "T" Bergeron	EC5@californiagrangerange.org

Directors

Chief Deputy	Jack Eyler	ChiefDeputy@californiagrangerange.org
CSG Showcase	Alicia Nieves	info@californiagrangerange.org
GWA Chairman	Betty Eyler	GWA@californiagrangerange.org
Family Health	Jim McDaniel	FamHealth@californiagrangerange.org
Junior Grange Director	Michelle Price	JuniorDir@californiagrangerange.org
Legislative Affairs	Michael Greene	legaffairs@californiagrangerange.org
Public Relations	J. D. Hartz	PR@californiagrangerange.org
Youth Activities Director	Rosemary Fielder	YouthActivitiesDir@californiagrangerange.org
Development Director	Lisa Burke	burkel@californiagrangerange.org

Office Staff

Office Manager	Amy Self	selfa@californiagrangerange.org
Media Director	Rick Keel	keelr@californiagrangerange.org
Grange News Editor	Jay Hartz	cgn@californiagrangerange.org
Administrative Assistant	Leslie Parker	parkerl@californiagrangerange.org
Development Director	Lisa Burke	burkel@californiagrangerange.org

2012**Officers**

Master (President)	Robert McFarland	Master@californiagrangerange.org
Overseer (VP)	Martha Stefenoni	Overseer@californiagrangerange.org
Lecturer	BJ Fitzpatrick	Lecturer@californiagrangerange.org
Steward	Bill Thomas	Steward@californiagrangerange.org
Assistant Steward	Brandon Nebitt	AsstSteward@californiagrangerange.org
Lady Assistant Steward	Miranda Moog	LAS@californiagrangerange.org
Chaplain	Barbara Geiger	Chaplain@californiagrangerange.org
Treasurer	Marian Nichols	Treasurer@californiagrangerange.org
Secretary	Leslie Parker	Secretary@californiagrangerange.org
Gatekeeper	Bob Alvarez	Gatekeeper@californiagrangerange.org
Ceres	Alicia Nieves	Ceres@californiagrangerange.org
Flora	Tiffany Leigh-Logan	Flora@californiagrangerange.org
Pomona	Sylvia Sloan	Pomona@californiagrangerange.org
Musician	Lillian Booth	Musician@californiagrangerange.org
Executive Committee	Buzz Chernoff	EC1@californiagrangerange.org
Executive Committee	Shirley Baker	EC2@californiagrangerange.org
Executive Committee	Inger Bevans	EC3@californiagrangerange.org
Executive Committee	Jon Luvaas	EC4@californiagrangerange.org
Executive Committee	Damian Parr	EC5@californiagrangerange.org

Directors

Chief Deputy	Jack Eyler	ChiefDeputy@californiagrangerange.org
CSG Showcase	CSG Staff	info@californiagrangerange.org
GWA Chairman	Betty Eyler	GWA@californiagrangerange.org
Family Health	Jim McDaniel	FamHealth@californiagrangerange.org
Junior Grange Director	Michelle Price	JuniorDir@californiagrangerange.org
Legislative Affairs	Michael Greene	legaffairs@californiagrangerange.org
Public Relations	Rick Keel	PR@californiagrangerange.org
Youth Activities Director	Tiffany Leigh-Logan	info@californiagrangerange.org

Office Staff

Executive Manager	Jeannie Gillespie	gillespiej@californiagrangerange.org
Public Relations	Rick Keel	keelr@californiagrangerange.org
Administrative Assistant	Michelle Dobbin	dobbinm@californiagrangerange.org
Bookkeeper	John Hoag	hoagj@californiagrangerange.org

Buzz Chernoff took personal privilege to announce that he would not be running for re-election as the CSG Lecturer.

The Worthy Master had appointed Frank Nichols as Chairman of the Election Committee prior to convention and directed him to select his committee.

Master McFarland announced elections of officers would take place.

Nominations for Master:

Bob McFarland

Martha Stefenoni (declined)

Ballots were passed out, then collected by the deputies and turned over to the election committee.

Brother Tom McKern with Grange Insurance Association was escorted to the Master's station and spoke.

The amended final credential report was given: 17 Pomona Granges with 29 delegates, 71 subordinate Granges with 127 delegates. A total of 156 delegates.

Erica Bruce from Little Lake Grange gave a presentation for next year's convention site: Willits. **A motion was made by Dolores Larrigan to hold next year's convention in Willits. The motion was seconded and passed overwhelmingly.**

Election Results

Bob McFarland 116

Martha Stefenoni 19

Shirley Baker 2

Leo Bergeron 1

Cyndee Logan 1

Jack Eyler 1

Blank 5

Randy Lewis 2

Leslie Parker 1

No One 1

Bob McFarland was re-elected as CSG President.

Master Bob opened nominations for Overseer:

Bill Thomas

Martha Stefenoni

Cheri Bunker

All accepted, introduced themselves briefly and ballots were passed out, then collected by the deputies and turned over to the election committee.

Cheri Bunker moved to clean the CSG sashes. The motion was seconded and passed.

Jeremy and Katie Heckman arrived and took places as Assistant and Lady Assistant Stewards.

Elections results for Overseer:

Martha Stefenoni 66

Cheri Bunker 54

Bill Thomas 25

Martha Stewart 1

Runoff between Martha & Cheri.

Martha Stefenoni 75

Cheri Bunker 65

Blank 1

Bill Thomas 2

Martha Stewart 1

Martha Stefenoni was elected as Overseer

Nominations for 1 year Executive Committee

Buzz Chernoff

Leo Bergeron (declined)

Linda MacCracken (two from the same county; not eligible)

Dick Dahms (declined)

All accepted, introduced themselves briefly and ballots were passed out, then collected by the deputies and turned over to the election committee.

Election results:

Buzz Chernoff 117

Leo Bergeron 2

Dick Dahms 3

Donald Duck 1

Bill Thomas 2

Yvette Adams 1

Harold Shimmer 3

Linda MacCracken 2

Randy Lewis 1

Blank 3

Bill Allen 1

Rick Keel 1

Buzz Chernoff was elected as 1 year Executive Committee.

Nominations for 3 Year Executive Committee member :

Damian Parr

Leo T. Bergeron

All accepted, introduced themselves briefly and ballots were passed out, then collected by the deputies and turned over to the election committee.

Results of EC 3 year:

Damian Parr 79

Leo Bergeron 56

Damian Parr has been elected 3 year Executive committee member.

Nominations for 3 year Executive Committee :

Jon Luvaas

Randy Lewis (declined)

Leo Bergeron (declined)

Katie Squire

Cyndee Logan

All accepted, introduced themselves briefly and ballots were passed out, then collected by the deputies and turned over to the election committee.

Results:

Jon Luvaas 88

Leo Bergeron 1

Katie Squire 25

Cyndee Logan 23

Jon Luvaas has been elected as 3 year Executive Committee member.

Meeting recessed.

Respectfully submitted,

Cheri Bunker

California State Grange

Amendment to the day's proceedings.

The Master's Banquet was prepared and served by the Oroville Union High School Culinary Program students and Grange volunteers.

Afterwards, the Annual Awards Ceremony was held.

Community Service Award - Orangevale Grange #354

Fellowship Award - Linda MacCracken (Rio Linda Grange)

Granger of the Year - Lester Rougeot (El Paso de Robles Grange)

Lifetime Achievement Award - Jay Hartz (Elk Grove Grange)

Leadership Award - Richard Jones (Elbow Creek Grange)

Heritage Award - Humboldt-Del Norte Pomona Grange #19

Youth Achievement Medallions

Johannah Fernandes (Rubidoux Grange)

Angelina Tracy (Rubidoux Grange)

Ashley Waugh (Los Alamos Valley Grange)

Bailey Gruber (Elbow Creek Grange)

Courtney Russell (Elbow Creek Grange)

Following the award presentations, members participated in an enjoyable evening of Karaoke.

California State Grange

Special Meeting

Friday, October 14, 2011

The meeting was called order by CSG Master Bob McFarland in proper form in the 4th Degree at 7:18PM.

The meeting was raised to the 6th Degree, and Damian Parr was initiated as a 6th Degree member.

Lee Geiger installed Damian Parr as a 3 year Executive Committee member.

Meeting was closed at 7:35PM.

Submitted by,

Cheri Bunker

California State Grange

139th Annual Membership Convention

Saturday, October 15, 2011

The 3rd day of the 139th Annual State Grange Convention opened with a march by the State Youth/Junior

days notice to the Granges; 3) Bill Thomas was not declared elected in the minutes.

Moved by Joseph Stefenoni to accept the minutes as corrected and print them in the journal. Seconded by Darlene Wingfield and others. Motion carried.

The Grange was placed at ease for the abbreviated installation ceremony called for on the previous day, to install the Master elect, Bob McFarland and Executive Committee three-year elect, Jon Luvaas.

The Grange reconvened and was raised to the 5th degree. There was a short recess while the preparations were made for the candidates to the Fifth Degree.

The Grange reconvened and the Exemplification of the Fifth Degree was presented by the Youth of the California State Grange.

Recess was called for lunch at noon.

Due to a technical delay, lunch was late and the Grange was call to order at 1:35 pm.

The Grange reconvened and closed in the Fifth Degree. Worthy Master Bill Booth, invited those not of the Sixth Degree, with the exception of the candidates, to depart. He raised the Grange to the 6th Degree then asked the Secretary if there is any business to come before the Grange. Worthy Secretary pro tem, Leslie Parker, reported that there were 38 candidates who had complied with requirements of the Order and were in the anteroom awaiting instructions.

The Exemplification of the Sixth Degree was presented by the Officers and Guests of the California State Grange. Marching on behalf of all the candidates were Brenda Sandifer, Alicia Nieves, Patience Teh, Kent Westwood, Damian Parr, and Patu Teh.

At the conclusion of the degree work, the Rose Drill was presented to Worthy Patroness Flora, Sylvia Sloan, by the dancers from Mount Hamilton Grange. Then Worthy Flora and the Worthy Master led the Graces and their court, the candidates and the assembly to the harvest feast, prepared by Butte County.

Installation of officers was held immediately following. Each officer was accompanied to the altar with their own song.

Overseer, Martha Stefenoni ~ *Mame*

Lecturer, BJ Fitzpatrick ~ *Hello Dolly*

Steward, Bill Thomas ~ *The Lord Is Good to Me*

Assistant Steward, Brandon Nebitt ~ *Who's Afraid of the Big Bad Wolf*

Lady Assistant Steward, Miranda Moog ~ *Someday My Prince Will Come*

Chaplain, Barbara Geiger ~ *Candle on the Water*

Treasurer, Marian Nichols ~ *Heigh, Heigh Ho, It's off Work We Go*

Secretary, Leslie S Parker ~ *Sit Right Down & Write Myself a Letter & With a Smile & a Song*

Gatekeeper, Bob Alvarez ~ *Whistle While You Work*

Ceres, Alicia Nieves ~ *Once Upon a Dream*

Pomona, Sylvia Sloan ~ *A Dream is a Wish Your Heart Makes*

Flora, Tiffany Leigh-Logan ~ *Alice in Wonderland*

Executive Committee, Damian Parr, Buzz Chernoff ~ *Winnie the Pooh*

Musician, Lillian Booth ~ *Grange March & Side-By-Side*

Exhibit P



1821838

State of California

OFFICE OF THE SECRETARY OF STATE

CORPORATION DIVISION

I, *MARCH FONG EU*, Secretary of State of the State of California, hereby certify:

That the annexed transcript has been compared with the corporate record on file in this office, of which it purports to be a copy, and that same is full, true and correct.

IN WITNESS WHEREOF, I execute
this certificate and affix the Great
Seal of the State of California this

MAY 26 1992

-2



March Fong Eu

Secretary of State

1821838

ARTICLES OF INCORPORATION

of the
California Grange Foundation
A California Public Benefit Corporation

ENDORSED
FILED
In the office of the Secretary of State
of the State of California

MAY 20 1992

MARCH FONG EU, Secretary of State

ONE: The name of this corporation is CALIFORNIA GRANGE FOUNDATION.

TWO: This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes. The specific purposes for which this corporation is organized are: to provide educational activities to the public, concerning, but not limited to, the preservation of the agricultural heritage and traditions of California and of America, through, publications, workshops, or otherwise; to assist in research, as necessary to further these activities; to provide educational assistance in the form of scholarships.

THREE: The name and address in the State of California of this corporation's initial agent for service of process is:

William R. Booth
2101 Stockton Blvd.
Sacramento, CA 95817

FOUR: (a) This corporation is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

(b) Notwithstanding any other provision of these Articles, the corporation shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (2) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

(c) No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of, or in opposition to, any candidate for public office.

FIVE: The names and addresses of the persons appointed to act as the initial Directors of this corporation are:

William R. Booth
2101 Stockton Blvd.
Sacramento, CA 95817

Ernest White
21592 Gallagher Avenue
Corning, CA 96021

Robert Clouse
9198 Greenback Lane #204
Orangevale, CA 95662

Stephen Tait
2617 N. Linwood Avenue
Santa Ana, CA 92701

Eugene Runyon
18785 Valencia Street
Hesperia, CA 92345

Jim Smith
3031 Chrisland Court
Concord, CA 94520

Rosemary Hansen
8450 Riverland Drive
Redding, CA 96002

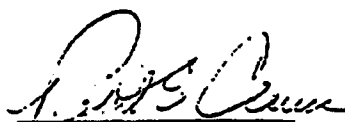
SIX: The property of this corporation is irrevocably dedicated to charitable purposes or educational purposes meeting the requirements of Section 214 of the California Revenue and Taxation Code and no part of the net income or assets of the organization shall ever inure to the benefit of any private person.

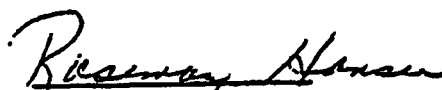
On the dissolution or winding up of the corporation, its assets remaining after payment of, or provision for payment of, all debts and liabilities of this corporation, shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable purposes or educational purposes meeting the requirements of Section 214 of the California Revenue and Taxation Code and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue code.

Date: Oct 1, 1991

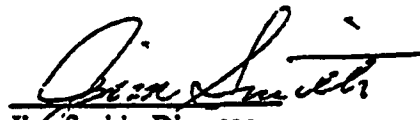

William R. Booth, Director

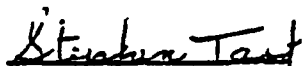

Eugene Runyon, Director


Robert Clouse, Director


Rosemary Hansen, Director


Ernest White, Director


Jim Smith, Director


Stephen Tait, Director

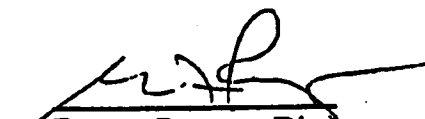
We, the abovementioned initial directors of this corporation, hereby declare that we are the persons who executed the foregoing Articles of Incorporation, which execution is our act and deed.

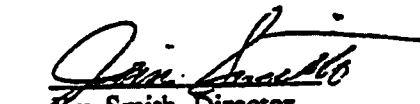

William R. Booth, Director

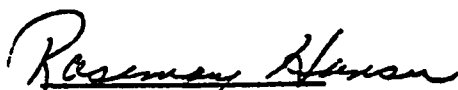

Ernest White, Director


Robert Clouse, Director


Stephen Tait, Director


Eugene Runyon, Director


Jim Smith, Director


Rosemary Hansen, Director

00021911

FEB 21 1999

SILVERDALE, CALIF.

CERTIFICATE OF AMENDMENT
of the
ARTICLES OF INCORPORATION
of
CALIFORNIA GRANGE FOUNDATION
a California nonprofit public benefit corporation

1. Ernest White and Thomas Stefenoni certify that they are the chief executive officer and the secretary, respectively, of the corporation.
2. The Articles of Incorporation of the corporation shall be amended as follows:

Article Two is amended to read as follows:

This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes. The specific purposes for which this corporation is organized are: to provide educational activities to the public, concerning, but not limited to, the preservation of the agricultural heritage and traditions of California and of America, through publications, workshops, or otherwise; to assist in research, as necessary to further these purposes; to provide educational assistance in the form of scholarships; to provide for the public safety and general welfare of the populace of our state and nation; and to make contributions to other organizations that serve such purposes.

3. The foregoing amendment has been approved by the board of directors of the corporation.
4. The foregoing amendment was approved by the required vote of the members of the corporation.

VERIFICATION

Ernest White and Thomas Stefenoni, the chief executive officer and the secretary, respectively, of California Grange Foundation, each declares under penalty of perjury that the matters set out in the foregoing Certificate of Amendment are true of their own knowledge.

Executed at Sacramento, California on 10-23- 1998.


Ernest White, CEO

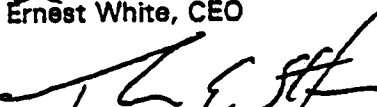

Thomas Stefenoni, Secretary



Exhibit Q

CALIFORNIA GRANGE FOUNDATION
FINANCIAL STATEMENTS
DECEMBER 31, 2011

 **DRAFT**

INDEPENDENT AUDITOR'S REPORT

Executive Committee
California Grange Foundation
Sacramento, California

We have audited the accompanying statement of financial position of the California Grange Foundation (a nonprofit organization) as of December 31, 2011, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the California Grange Foundation as of December 31, 2011, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental statement of changes in net assets is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

BODEN KLEIN & SNEESBY
Certified Public Accountants

July 26, 2012



DRAFT

CALIFORNIA GRANGE FOUNDATION
Statement of Financial Position
December 31, 2011

ASSETS

Current assets:	
Cash	\$ 17,961
Certificates of deposit	<u>211,366</u>
TOTAL ASSETS	<u>\$ 229,327</u>

LIABILITIES AND NET ASSETS

Current liabilities:	
Due to State Grange	\$ 7,235
Due to Asset Management	<u>1,050</u>
TOTAL CURRENT LIABILITIES	<u>8,285</u>

Net assets:	
Unrestricted	26,520
Temporarily restricted	82,522
Permanently restricted	<u>112,000</u>
Total net assets	<u>221,042</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 229,327</u>

 **DRAFT**

See notes to financial statements.

CALIFORNIA GRANGE FOUNDATION
Statement of Activities
For the Year Ended December 31, 2011


	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Revenues:				
Donations	\$ 500	\$ 120	\$ -	\$ 620
Interest	1,662	128	2,240	4,030
Grants	-	95,634	-	95,634
Unrealized losses on investments	(1,631)	-	-	(1,631)
Satisfaction of program requirements:				
Net assets released from restrictions	<u>95,576</u>	<u>(93,336)</u>	<u>(2,240)</u>	<u>-</u>
Total revenues	<u>96,107</u>	<u>2,546</u>	<u>-</u>	<u>98,653</u>
Expenses:				
Dues and fees	35	-	-	35
Bank charges	154	-	-	154
Office expense	86	-	-	86
Scholarships	9,500	-	-	9,500
Grants	95,076	-	-	95,076
Donations	<u>500</u>	<u>-</u>	<u>-</u>	<u>500</u>
Total expenses	<u>105,351</u>	<u>-</u>	<u>-</u>	<u>105,351</u>
Change in net assets	(9,244)	2,546	-	(6,698)
Net assets, beginning	<u>35,764</u>	<u>79,976</u>	<u>112,000</u>	<u>227,740</u>
NET ASSETS, ENDING	<u>\$ 26,520</u>	<u>\$ 82,522</u>	<u>\$ 112,000</u>	<u>\$ 221,042</u>

 **DRAFT**

See notes to financial statements.

CALIFORNIA GRANGE FOUNDATION
Statement of Cash Flows
For the Year Ended December 31, 2011

Cash flows from operating activities:	
Change in net assets	\$ <u>(6,698)</u>
Adjustments to reconcile change in net assets to net cash (used) in operating activities:	
Unrealized losses on investments	1,631
Changes in operating assets and liabilities:	
Accounts payable	<u>(1,469)</u>
Total adjustments	<u>162</u>
Net cash (used) in operating activities	<u>(6,536)</u>
Net (decrease) in cash	(6,536)
Cash, beginning	<u>24,497</u>
CASH, ENDING	<u><u>\$ 17,961</u></u>

 **DRAFT**

See notes to financial statements.

CALIFORNIA GRANGE FOUNDATION

Notes to Financial Statements

December 31, 2011

NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES:

a. Reporting Entity -

The California Grange Foundation was created under the laws of the State of California as a nonprofit corporation. The purposes of the corporation are to provide educational activities to the public concerning the preservation of the agricultural heritage and traditions of California and of America, through publications, workshops, assisting in research, and to provide educational assistance in the form of scholarships. The Foundation is affiliated with the California State Grange.

b. Standards of Reporting -

The Foundation prepares its financial statements using the accrual method of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The financial statement presentation follows the provisions of FASB Accounting Standards Codification 958. The statement requires that the Foundation classify its assets and liabilities as unrestricted, temporarily restricted, or permanently restricted. Unrestricted net assets generally result from revenues earned for providing services and contributions, and earned interest less, expenses incurred in providing services, programs and administrative functions. Temporarily restricted net assets are resources that may be used in a later period or after a specified date (time restriction) or resources that may be used for a specific purpose (program restriction) or both. Permanently restricted net assets consist of an endowment fund which represents the principal amount of gifts accepted with donor stipulations that the principal be maintained intact in perpetuity. Only the income generated by the principal may be expended in accordance with the donors' stipulations.

c. Use of Estimates -

In preparing financial statements in conformity with U.S. generally accepted accounting principles, management must make estimates based on future events that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities as of the date of the financial statements, and revenues and expenses during the reporting period. Actual results could differ from these estimates.

DRAFT

CALIFORNIA GRANGE FOUNDATION

Notes to Financial Statements

December 31, 2011

NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued):

d. Fund Accounting –

To ensure observance of limitations and restrictions placed on the use of resources available to the Foundation, the accounts of the Foundation are maintained in accordance with the principles of fund accounting. This is the procedure by which resources for various purposes are classified for accounting and reporting purposes to funds established according to their nature and purpose. Separate bank accounts are not maintained for each fund. The following is a brief summary of each fund's activity and purpose:

General Fund: Accounts for all transactions of the Foundation not accounted for in other funds. These funds are not restricted.

Youth Fund: Accounts for Youth activity transactions of the Foundation not accounted for in other funds. These funds are not restricted.

Deaf Activities Fund: A health project designed to educate and serve deaf and hard of hearing people. These funds are restricted.

Sehlmeyer Fund: Established with endowment for the purpose of aiding, through college scholarships, the education of the Grangers. These funds are restricted.

Doris Deaver Fund: Established for the purpose of aiding, through college scholarships, the education of the Grangers. These funds are restricted.

Dixon Fund: Established for the purpose of aiding, through college scholarships, the education of youth. These funds are restricted.

Marinoff Fund: Established for the purpose of aiding, through college scholarships, the education of Grangers. These funds are restricted.

George Dupray Fund: Established for the purpose of aiding, through college scholarships, the education of Grangers interested in legislative issues. These funds are restricted.

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CALIFORNIA GRANGE FOUNDATION

Notes to Financial Statements

December 31, 2011

NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued):

d. Fund Accounting (continued)–

FFA Building Fund: Established for the purpose of building a Future Farmers of America building for the Grangers involved in the fair programs.

e. Income Taxes -

The Foundation is a nonprofit corporation exempt from federal and state income taxes under Internal Revenue Code Section 501(c)(3) and is exempt from state income taxes under California Revenue and Taxation Code Section 23701(d). No provision for income taxes has been made in the accompanying financial statements.

The Foundation evaluates on an annual basis the impact from uncertain tax positions. There was no impact on the Foundation's financial statements.

The Foundation files tax returns in the United States federal jurisdiction and in the state of California. The Foundation's federal income tax returns for the tax years 2008 and forward remain subject to examination by the Internal Revenue Service. The Foundation's California income tax returns for the years 2007 and forward remain subject to examination by the Franchise Tax Board.

f. Cash flows -

The Foundation considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. The Foundation had no cash equivalents at December 31, 2011.

g. Concentration of credit risk -

The Foundation maintains cash and certificates of deposit balances with various financial institutions. Balances in these accounts exceed federally insured limits at times during the year. However, the Foundation has not experienced any losses and believes it is not exposed to any significant credit risk on its balances.

CALIFORNIA GRANGE FOUNDATION
Notes to Financial Statements
December 31, 2011

NOTE 2 - SUBSEQUENT EVENTS:

Management has evaluated the potential for subsequent events through the available for issuance date of the financial statements, July 26, 2012.

10/1/11

CALIFORNIA GRANGE FOUNDATION
SUPPLEMENTAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2011

10-11-11

CALIFORNIA GRANGE FOUNDATION
Supplemental Statement of Changes in Net Assets
For the Year Ended December 31, 2011

	Net Assets 1/1/11	Revenue Over/(Under) Expenses	Net Assets 12/31/11
General	\$ 33,789	\$ (9,244)	\$ 24,545
Youth	1,975	-	1,975
Scholarships:			
Marinoff	841	120	961
Deaf activities	21,046	(500)	20,546
Deaver scholarship	24,859	-	24,859
Dixon scholarship	10,231	128	10,359
Sehlmeyer scholarship	120,542	2,240	122,782
Dupray scholarship	4,125	-	4,125
FFA building	2,000	-	2,000
Grants	8,332	558	8,890
TOTAL	<u>\$ 227,740</u>	<u>\$ (6,698)</u>	<u>\$ 221,042</u>

[Signature]

Exhibit R



THE NATIONAL GRANGE
of the
PATRONS OF HUSBANDRY

Organized
December 4, 1867

Incorporated
April 6, 1876

Live Free the Light

Go with it May Concern, Greetings
We have, on the fifteenth day of July in the year of our Lord 1873
in compliance with the laws and regulations of the National Grange, have now organized a State Grange
by representatives of the Granges of the State of California.

Now, therefore, be it known, that the National Grange of the Patrons of Husbandry does hereby grant
this Charter to the State Grange of California and confess upon said State Grange the right to
meet and act in promotion of the welfare of man, life and in the interest of the Granges of the State, to confer the
degree of Master, and to transact such other business as is delegated to State Granges by the By-Laws of the Grange and
the members of the National Grange.

Provided, nevertheless, that the officers and members of the State Grange hereby constituted, and
their successors, shall at all times comply with the Constitution of the National Grange and with the By-Laws of
the State Grange, which must be in harmony with, and in conformity to, all National Grange laws and rulings.

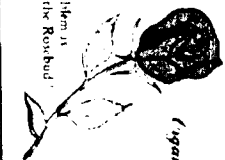
Witness my hand and seal this

7th day of July 1873

My Emblem is
the Rosebud

Witness my Signature and
the Seal of the National
Grange hereby attached

Edw. J. Pratt, Master
July 11, 1873, Secretary



PATRONS OF HUSBANDRY

